



---

## MEDICINE HAT COLLEGE BOARD OF GOVERNORS POLICY MANUAL

### EL-13 General Academic Council

<b>POLICY NAME:</b> General Academic Council	<b>POLICY NUMBER:</b> EL-13
<b>POLICY TYPE:</b> Executive Limitations	<b>DATE APPROVED:</b> 19 April 2016 <b>DATE REVIEWED:</b>

The *Post-secondary Learning Act* requires that there be an academic council for Medicine Hat College, and gives the Board of Governors (the “Board”) responsibility for certain aspects of the organization and operation of the academic council.

Accordingly, the President shall not:

1. Operate without an academic council that complies with the requirements of the *Post-secondary Learning Act*.
2. Fail to develop guidelines for approval of the Board that stipulate the term of service and conditions of service, if any, for members of the academic council.
3. Fail to come to an agreement, with the academic staff association and the students association as to the number of members to be elected or appointed by each of the academic staff association, the students association, and the Board, up to the maximum limits specified by the *Post-secondary Learning Act*.
4. Fail to recommend to the Board the number of members to be appointed by the Board (excluding the President)

5. Fail to allow the academic council the opportunity to review and make recommendations on all matters of academic policy, prior to any decision being made on such matter, relating to:
  - a) The regular review of courses and programs of instruction, including the addition, deletion, and major revision of any such courses and programs;
  - b) Student affairs, including standards and procedures for the selection and admission of students, student rights and responsibilities, grade appeals, and instructor evaluation;
  - c) Academic standards, including course prerequisites, course co-requisites, course competencies, standards for determining final grades and graduation requirements, and academic awards; and
  - d) Such other matters as the academic council deems advisable.
6. Fail to provide an effective and appropriate method for the academic council to provide its recommendations and reports directly to the Board respecting the matters outlined above, in accordance with the requirements of the *Post-secondary Learning Act*.
7. Fail to keep the Board and all persons involved with the academic council informed of the requirements of the *Post-secondary Learning Act* relating to academic councils and of any failure to operate within those requirements.