



MEDICINE HAT COLLEGE BOARD OF GOVERNORS POLICY MANUAL

EL-9: Communication and Counsel to the Board

POLICY NAME: Communication and Counsel to the Board	POLICY NUMBER: EL-9
POLICY TYPE: Executive Limitations	DATE APPROVED: 19 January 2016 DATE REVIEWED:

With respect to providing information and counsel to the Board, the President may not permit the Board to be uninformed.

Accordingly, the President may not:

1. Neglect to submit monitoring data, directly addressing provisions of the Board policies in a timely, accurate and understandable fashion.
2. Let the Board be unaware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.
3. Fail to advise the Board if the Board is lacking a policy or is not in compliance with its own policies on Governance Process and Board-Staff Linkage, particularly in the case of Board behavior that is detrimental to the work relationship between the Board and the President.
4. Fail to provide for the Board as many employees' and external points of view, issues and options as needed for fully informed Board choices.
5. Present information in unnecessarily complex or lengthy form.

6. Fail to provide a mechanism for official Board or committee communications.
7. Fail to deal with the Board as a whole except when:
 - a. fulfilling individual requests for information; or
 - b. responding to officers or committees duly charged by the Board.
8. Fail to report in a timely manner an actual or anticipated non-compliance with any policy of the Board.