



MEDICINE HAT COLLEGE BOARD OF GOVERNORS POLICY MANUAL

EL-3: Budgeting

POLICY NAME: Budgeting	POLICY NUMBER: EL-3
POLICY TYPE: Executive Limitations	DATE APPROVED: 21 June 2016 DATE REVIEWED: 27 February 2017

Budgeting for any fiscal year or the remaining part of any fiscal year shall ensure the fiscal integrity of the College and protect against fiscal jeopardy while materially supporting the multi-year plan and Board Ends priorities.

Accordingly, the President may not cause or allow budgeting which:

1. Contains too little information to enable accurate projection of revenues and expenses (by object of expenditure) and cash flow; and disclosure of the underlying planning assumptions behind these projections;
2. Plans the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period including funds to cover debt servicing;
3. Does not provide the annual operating funds for Board prerogatives, such as costs of fiscal and internal audit, Board development, Board and committee meetings, and Board professional fees;
4. Does not have a broad base of input;
5. Does not have sufficient financial flexibility to ensure the continuity of operations should the College encounter minor negative variances.

