

BOARD OF GOVERNORS – Board-President Relations

Policy #: **BP 1 Duties and Responsibilities of the President and CEO**

Original Implementation Date: April 19, 2016

Most Recent Activity: January 18, 2020 – *Revised Policy Approved*

Next Mandatory Review Date: 2022-2023

Frequency of Reviews: Every three (3) years



The President and CEO's role is to manage all aspects of the college, in accordance with board policies and directions of the board.

The President and CEO's performance will be considered to be synonymous with the performance of the college as a total.

The President and CEO's role can be stated as performance in two areas:

- Organizational accomplishment of the board on the Ends policies; and
- Organizational operation within the boundaries of prudence and ethics established in board Executive Limitations policies.

Specific Accountabilities Include:

1. Mandate

Ensure that the mandate of the college is achieved through the development and implementation of the strategic plan, policies, programs and services.

2. Reputation and Position Role

Enhance and safeguard the reputation and positioning of the college.

3. Effective Performance

Ensure effective performance of the college.

4. Learners Success

Ensure the delivery of quality instruction and support services.

5. Employees

Attract, acquire, motivate and effectively deploy the highest caliber of human resources.

6. Culture

Encourage a strong sense of community and foster an inclusive living and learning culture.

7. Decision Making

Implement an effective engagement and collaborative mechanism.

8. Communication

Communicate the activities of the college in an appropriate, accurate, timely and comprehensive fashion.

9. Board Relations

Ensure that the board is apprised on relevant issues, and assist the chair and the board in achieving institutional priorities and overall board effectiveness.

10. Financial Accountability

Ensure the financial health of the college.