



**MEDICINE HAT COLLEGE
BOARD OF GOVERNORS
Regular Meeting Minutes
October 18, 2022**

PRESENT:

Board Members:	Sarah MacKenzie	Board Chair
	Luke Day	Vice Chair
	Shelley Beck	Public Member
	Yusuf Mohammed	Public Member
	David Hoekstra	Public Member
	Kent Smith	Public Member
	Brian Stauth	Public Member
	David Restoule	Non-Academic Member
	Alysha Kuntz	Student Member
	Carolynne Marr	Student Member
	Russel Krasnuik	Academic Member
	Kevin Shufflebotham	President & CEO

Administrative Resources:	Wayne Resch	VP, Administration & Finance
	Clayton Bos	Interim VP, Academic/Provost
	Rolanda Walsh	Executive Assistant, President & CEO / Secretary to the Board of Governors

1. CALL TO ORDER

The meeting was called to order at 4:25 pm, a quorum was confirmed present, and the meeting was declared duly constituted.

Sarah welcomed everyone and gave a brief update on the past few months. She thanked everyone for being here and encouraged their continued support and participation.

2. ACKNOWLEDGEMENT TO THE TERRITORY

Sarah acknowledged that the Board of Governor's meeting is being held on traditional territory.

3. DECLARATION OF CONFLICT OF INTEREST

K. Shufflebotham identified a conflict of interest pertaining to compensation adjustment. D. Restoule identified a conflict of interest pertaining to ratification of the AUPE agreement.

Sarah welcomed the new members and guests to the Board meeting.

4. APPROVAL OF THE AGENDA

MOTION:

MOVED BY L. Day THAT the Board of Governors approve the October 18, 2022, Public Board Meeting agenda as presented.

CARRIED

5. APPROVAL OF THE MINUTES

MOTION:

MOVED BY S. Beck THAT the Board of Governors approve and acknowledge the Public Board Meeting minutes for May 17, 2022, as presented.

CARRIED

6. CONSENT AGENDA

MOTION:

MOVED BY Y. Mohammed THAT the Board of Governors approve and acknowledge all Consent Agenda items, as presented.

➤ ***Committee Minutes***

- Executive Committee (*Sept 20, 2022*)
- Human Resources Committee (*Sept 20, 2022*)
- External Relations Committee (*July 26, 2022 & Sept 27, 2022*)
- Finance & Audit Committee (*Oct 4, 2022*)
- Finance & Audit OAG Exit Meeting (*Oct 4, 2022*)
- General Academic Council (*Oct 4, 2022*)
- Governance Committee (*Sept 20, 2022*)
- Policy & Bylaw Committee (*Sept 27, 2022*)

➤ ***Executive Limitations***

- EL1 General Executive Constraint
- EL2 Treatment of People
- EL3 Budgeting
- EL4 Financial Conditions

CARRIED

7. STRATEGIC PLAN UPDATE

• **President's Report**

Kevin, Wayne & Clay gave highlights from their portfolio noting it was so wonderful seeing students back on campus. Registrations are up 2.3% and Full Load Equivalents are up 40 over last Fall. Kevin welcomed Jason Openo to the Senior Leadership Team and informed the board that on November 14 Nancy Brown will be joining us as the new VP Academic and Provost. There was a lot of transition over the summer – thank you to the SALT team and Paula for all of their work.

Kevin highlighted the updated priorities for the year including development of a People and Culture Plan, strengthening our role as a CCC, and work around foundational/essential skills.

He also noted the HWAE grand opening is taking place next week and encouraged everyone to attend

8. COMMITTEE REPORTS

- **Human Resource Committee – deferred to In-Camera portion**
 - AUPE Negotiations
 - HR Update

- **External Relations Committee**

A virtual motion took place to approve the building name of the HWAE Phase I project the “Co-op Wellness Commons” in recognition of a ten-year contribution from South Country Co-op. This partnership will create additional value for both organizations, particularly in community access to wellness and cultural learning opportunities.

VIRTUAL MOTION:

MOVED by Y. Mohammed THAT the Board of Governors approve the naming of the HWAE Phase I project to be Co-op Wellness Commons as recommended by the External Relations Committee and as required by Board Policy GP 1 – Role of Board.

CARRIED

- **Finance & Audit Committee**

The 2022 Financial Statements were presented.

MOTION:

MOVED by L. Day THAT the Board of Governors approve and acknowledge the 2022 Financial Statements as recommended by the Finance & Audit Committee.

CARRIED

- **Governance Committee**

The Governance Committee reviewed the membership of each subcommittee.

MOTION:

MOVED by S. Beck THAT the Board of Governors re-appoint Luke Day, Committee Chair, Kent Smith, and Shelley Beck to the Finance & Audit Committee for the academic term of 2022-2023 as recommended by the Governance Committee.

CARRIED

MOTION:

MOVED by S. Beck THAT the Board of Governors appoint Russel Krasnuik to the Policy & Bylaw and Campus Development Committees as recommended by the Governance Committee.

CARRIED

MOTION:

MOVED by K. Shufflebotham THAT pursuant to Section 46(1)(b) of the Post-secondary Learning Act, the Board of Governors appoint Dr. Nancy Brown, Mr. Wayne Resch, and Mr. Sandy Henderson to the General Academic Council for the academic term of 2022-2023 as recommended by the Governance Committee.

CARRIED

MOTION:

MOVED by S. Beck THAT pursuant to Section 46(1)(e) of the Post-secondary Learning Act, the Board of Governors appoint Dr. Jason Openo, Mr. Chad Flinn, Mr. Clay Bos, and Mr. Timothy Spielman to the General Academic Council for the academic term of 2022-2023 as recommended by the Governance Committee.

CARRIED

9. STRATEGIC DISCUSSION

Clay Bos presented the draft version of the Academic Plan to the Board.

10. IN-CAMERA WITH PRESIDENT & CEO

Guests were asked to leave at this time. D. Restoule who declared a conflict of interest stepped out for this portion of the meeting.

MOTION:

MOVED by K. Smith THAT the Board of Governors move to In-Camera.

CARRIED

MOTION:

MOVED by K. Smith THAT the Board of Governors end In-Camera and return to the Public Board meeting.

CARRIED

According to the Post-secondary Learning Act it is the role of the Board to determine the remuneration of the officers, employees, and academic staff members of Medicine Hat College. The Board is responsible for ratification of the Alberta Union of Provincial Employees Agreement. AUPE employee's ratification vote occurred on October 6, 2022. The Board is asked to consider acceptance of the agreement. The contract term is effective immediately to June 30, 2024.

D. Restoule returned to meeting.

MOTION:

MOVED by S. MacKenzie THAT the Board of Governors ratify the contract negotiated with the Alberta Union of Provincial Employees 071/005 effective immediately until June 30, 2024.

CARRIED

D. Restoule - Abstained

IN-CAMERA WITHOUT PRESIDENT & CEO

The President & CEO was asked to leave for this portion of the meeting.

MOTION:

MOVED by D. Hoekstra THAT the Board of Governors move into In-Camera.

CARRIED

MOTION:

MOVED by Y. Mohammed THAT the Board of Governors move out of In-Camera and return the Public Board meeting.

CARRIED

President & CEO returned to the meeting.

MOTION:

MOVED by S. MacKenzie THAT the Board of Governors approve the President and CEO's 3% salary increase retroactive to July 2022 as recommended by the Human Resource Committee.

CARRIED

K. Shufflebotham – Abstained

11. ADJOURNMENT

MOTION:

MOVED by S. MacKenzie THAT the Board of Governors Public Board meeting of October 18, 2022, be adjourned.

CARRIED

//original minutes signed//

Sarah MacKenzie
Board Chair, Board of Governors

//original minutes signed//

Rolanda Walsh
Executive Assistant, Board of Governors