



## Expense Disclosure Summary

**Name** Mike Gillespie      **Position** VP Academic  
**Period Covered**

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
January 31, 2017	Brooks	Revitalization Advisory	\$ -	\$ 95.92	\$ -	\$ -	\$ -	\$ -	\$ 95.92
February 23-24 2017	Edmonton, AB	2017 Apprenticeship	\$ 416.06	\$ 197.92	\$ 245.87	\$ 56.00	\$ -	\$ 20.00	\$ 935.85
March 21 2017	Brooks	Brooks Revitalization	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
March 23-24 2017	Edmonton, AB	Senior Academic Officer	\$ 422.36	\$ 70.55	\$ 140.34	\$ 54.00	\$ -	\$ 10.00	\$ 697.25
March 27 2017	Brooks	Brooks Revitalization Meeting	\$ -	\$ 94.16	\$ -	\$ -	\$ -	\$ -	\$ 94.16
			<b>\$ 838.42</b>	<b>\$ 552.71</b>	<b>\$ 386.21</b>	<b>\$ 110.00</b>	<b>\$ -</b>	<b>\$ 30.00</b>	<b>\$ 1,917.34</b>

\* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

*This Expense Summary is true and complete to the best of my knowledge for the period indicated above.*

**Signature**      Original copy signed





## Expense Disclosure Sheet

**Name** Mike Gillespie      **Date** February 23-24 2017  
**Position** VP Academic      **Purpose** 2017 Apprenticeship Symposium      **Destination** Edmonton, AB

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
23-24 Feb 2017	Air Canada	Airfare	Medicine Hat to Edmonton return	416.06		416.06
23-24 Feb 2017	Westin Hotels & Resorts	Accommodation	Hotel Accommodation	245.87		245.87
23-24 Feb 2017	Medicine Hat College Travel Claim	Meals	Meals	56.00		56.00
23-24 Feb 2017	Medicine Hat College Travel Claim	Incidentals	Incidentals	20.00		20.00
23-24 Feb 2017	Coop Taxi Line Ltd	Other Transportation	Taxi	65.00		65.00
23-24 Feb 2017	Greater Edmonton Taxi	Other Transportation	Taxi	94.04		94.04
23-24 Feb 2017	Medicine Hat Regional Airport Parking	Other Transportation	Airport Parking	16.50		16.50
23-24 Feb 2017	Uber	Other Transportation	Taxi	22.38		22.38
						-
						-
						-
						-
<b>Total Receipts</b>						<b>935.85</b>



## Expense Disclosure Sheet

**Name** Mike Gillespie      **Date** March 21 2017

**Position** VP Academic      **Purpose** Brooks Revitalization Meeting      **Destination** Brooks

**Receipt Reconciliation: (Please attach supporting documentation ie: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
3/21/2017	MHC Travel Claim	Other Transportation	Mileage to Brooks return	94.16		94.16
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>94.16</b>



