



Expense Disclosure Summary

Name Wayne Resch **Position** VP Administration & Finance
Period Covered April 1 - June 30, 2017

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
April 29 - May 3, 2017	Ottawa, ON	CICan Conference	\$ 455.71	\$ 537.51	\$ 993.98	\$ 110.00	\$ -	\$ 40.00	\$ 2,137.20
January 0, 1900	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January 0, 1900	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January 0, 1900	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			<u>\$ 455.71</u>	<u>\$ 537.51</u>	<u>\$ 993.98</u>	<u>\$ 110.00</u>	<u>\$ -</u>	<u>\$ 40.00</u>	<u>\$ 2,137.20</u>

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature Original Copy Signed



Expense Disclosure Sheet

Name Wayne Resch **Date** April 29 - May 3, 2017
Position VP Administration & Finance **Purpose** CICan Conference **Destination** Ottawa, ON

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
April 29 - May 3, 2017	MHC Travel Claim	Meals	Meals Allowance			110.00
April 29 - May 3, 2017	MHC Travel Claim	Incidentals	Overnight Incidentals			40.00
April 29 - May 3, 2017	MHC Travel Claim	Other Transportation	Mileage			352.00
April 29 - May 3, 2017	Best Western Plus	Accommodation	Accomodation			159.47
April 29 - May 3, 2017	Westin Hotel & Resorts	Accommodation	Accomodation			834.51
April 29 - May 3, 2017	WestJet	Airfare	Return Flight			455.71
April 29 - May 3, 2017	WestJet	Other Transportation	Baggage Fees			52.50
April 29 - May 3, 2017	RAA Parking	Other Transportation	Airport Parking			60.00
April 29 - May 3, 2017	Blue Line	Other Transportation	Taxi Fare			73.01
						-
						-
						-
Total Receipts						2,137.20