



Expense Disclosure Summary

Name *See below **Position** Vice President Academic & Provost
Period Covered October - December 2022

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
November 28, 2022	Brooks, AB	Visiting Brooks Campus		\$ 99.64					\$ 99.64
			\$ -	\$ 99.64	\$ -	\$ -	\$ -	\$ -	\$ 99.64

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

Coverage for the VPA Position

Clay Bos: Acting VPA & Provost, October 1 - November 14, 2022

Dr. Nancy Brown: VPA & Provost, effective November 14, 2022

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature Original copy signed



Expense Disclosure Sheet

Name Dr. Nancy Brown **Date** November 28, 2022

Position Vice President Academic & Provost **Purpose** Visiting Brooks Campus **Destination** Brooks, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
November 28, 2022	MHC Travel Claim	Other Transportation	Mileage: 212 km x 0.47/km	99.64		99.64
Total Receipts						99.64

