



Expense Disclosure Summary

Name Mike Gillespie **Position** Interim Vice President Academic

Period Covered April 1 - June 30, 2015

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/ Location	Purpose							
			Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
15-May	Calgary, AB	Council of Post Secondary Presidents' of Alberta Meeting		\$ 303.78	\$ 212.19	\$ 54.00			\$ 569.97
23-27 May	Austin, TX	NISOD Conference	\$ 968.33	\$ 41.25	\$ 1,029.00	\$ 134.00		\$ 593.44	\$ 2,766.02
26-Jun	Calgary, AB	Mount Royal University Collaborative Degrees Meeting		\$ 105.71		\$ 22.00			\$ 127.71
28-29 June	Edmonton, AB	Provost/Senior Academic Officers Meeting	\$ 436.01	\$ 19.75		\$ 44.00		\$ 26.25	\$ 526.01
			\$ 1,404.34	\$ 470.49	\$ 1,241.19	\$ 254.00	\$ -	\$ 619.69	\$ 3,989.71

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature _____

Original Copy Signed



Expense Disclosure Sheet

Name Mike Gillespie **Date** May 15, 2015
Position 0 **Purpose** Council of Post Secondary Presidents' Meeting **Destination** Calgary, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
14-May	Medicine Hat College Travel Claim	Other Transportation	Mileage	259.60		259.60
14-May	The Fairmont Palliser	Accommodation	Hotel accommodation	202.46	9.73	212.19
15-May	The Fairmont Palliser	Other Transportation	Parking	30.00		30.00
14 & 15-May	Medicine Hat College Travel Claim	Meals	Breakfast (1), Dinner (2)	54.00		54.00
15-May	Delta Calgary Airport	Other Transportation	Parking	14.18		14.18
					Total Receipts	569.97



Expense Disclosure Sheet

Name Mike Gillespie **Date** May 23-27, 2015

Position 0 **Purpose** NISOD Conference **Destination** Austin, TX

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
23-May	Air Canada	Airfare	Airfare	926.27	42.06	968.33
23-May	UT/NISOD	Incidentals	Conference Registration	593.44		593.44
23-27 May	Medicine Hat Travel Claim	Meals	Meals	134.00		134.00
23-27 May	Hampton Inn	Accommodation	Hotel Accommodation	1,029.00		1,029.00
27-May	Medicine Hat Travel Claim	Other Transportation	Airport Parking	41.25		41.25
					Total Receipts	2,766.02



Expense Disclosure Sheet

Name Mike Gillespie **Date** June 26, 2015

Position 0 **Purpose** Mount Royal University Collaborative Degrees Meeting **Desination** Calgary, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
26-Jun	Enterprise	Other Transportation	Rental car	92.10	4.61	96.71
26-Jun	MRU (Medicine Hat Travel Claim)	Other Transportation	Parking	9.00		9.00
26-Jun	Medicine Hat College Travel Claim	Meals	Breakfast	10.00		10.00
26-Jun	Medicine Hat College Travel Claim	Meals	Lunch	12.00		12.00
Total Receipts						127.71



Expense Disclosure Sheet

Name Mike Gillespie **Date** June 28-29, 2015
Position 0 **Purpose** Provost/Senior Academic Officers Meeting **Desination** Edmonton, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
28-Jun	Air Canada	Airfare	Airfare	415.25	20.76	436.01
28-Jun	Medicine Hat College Travel Claim	Meals	Dinner	22.00		22.00
29-Jun	Medicine Hat College Travel Claim	Meals	Dinner	22.00		22.00
29-Jun	Air Canada	Incidentals	Baggage fee	25.00	1.25	26.25
	Medicine Hat College Travel Claim	Other Transportation	Airport parking	19.75		19.75
					Total Receipts	526.01