



Expense Disclosure Summary

Name Darren Hirsch **Position** Chair, MHC Board of Governors
Period Covered 1 April 2015 - 30 June 2015

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
23 - 26 May 2015	Winnipeg, MB	CICAN Conference	\$ 597.71	\$ 64.49	\$ -	\$ 56.00	\$ -	\$ 30.00	\$ 748.20
			<u>\$ 597.71</u>	<u>\$ 64.49</u>	<u>\$ -</u>	<u>\$ 56.00</u>	<u>\$ -</u>	<u>\$ 30.00</u>	<u>\$ 748.20</u>

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature

Marlene Watson

From: Air Canada <confirmation@aircanada.ca>
Sent: Tuesday, April 28, 2015 4:27 PM
To: Marlene Watson
Subject: Air Canada - 23-May: Medicine Hat - Winnipeg (booking ref: LSN3YE)

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)



Access your personalized
Air Canada travel information

[View your planner >](#)

Booking Information

Booking Reference: **LSN3YE**

Customer Care

Air Canada
1-888-247-2262
**Flight Arrivals and
Departures**
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Darren Hirsch
mwatson@mhc.ab.ca
Work: 1-403-5028988
Mobile: 1-403-5481711

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
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AC7234 ¹	Medicine Hat (YXH) Sat 23-May 2015 16:05	Calgary (YYC) Sat 23-May 2015 17:03	0	5hr43	BEH	Tango, S
AC8340 ²	Calgary (YYC) Sat 23-May 2015 19:55	Winnipeg (YWG) Sat 23-May 2015 22:48	0		CRA	Tango, S
AC8339 ²	Winnipeg (YWG) Tue 26-May 2015 17:00	Calgary (YYC) Tue 26-May 2015 18:04	0	3hr43	CRA	Tango, S
AC7233 ¹	Calgary (YYC) Tue 26-May 2015 18:50	Medicine Hat (YXH) Tue 26-May 2015 19:43	0		BEH	Tango, S

Operated by:

¹ Air Canada Express - Air Georgian

² Air Canada Express - Jazz

Passenger Information

1: Mr Darren Hirsch : Adult (16+), Ticket Number: 0142147877477

Frequent Flyer Prog : **None**

Meal Preference : **None**

Payment Card: **xxxx-xxxx-xxxx-8763**

Special Needs: **None**

Seat Selection: **None**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Tango	217.00
Return Flight - Tango	217.00
Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	25.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	25.96
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	545.21
Number of passengers	x 1
Total with options	545.21
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$545.21

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-8763 - Amount paid: \$545.21

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$545.21 (Air Transp. Charges - per ticket)

Ticket number(s): 0142147877477

Fare Rules

Departing Flight Medicine Hat (YXH) To Winnipeg (YWG) - **Tango**

Return Flight Winnipeg (YWG) To Medicine Hat (YXH) - **Tango**

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger.
 - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a new ticket, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 25% Aeroplan Miles (Altitude Qualifying Miles) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the U.S.

Please read Important Information and notices regarding Air Canada's general conditions of carriage.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide.

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Medicine Hat (YXH) To Winnipeg (YWG) - **Tango**

Return Flight : Winnipeg (YWG) To Medicine Hat (YXH) - **Tango**

Regular Baggage Allowance	1st bag:	2nd bag:
	\$25.00 CAD	\$25.00 CAD
	+ taxes* per direction	+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
	Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- [View Air Canada's additional checked baggage policy.](#)
- [View the additional checked baggage policy of Air Canada's codeshare and interline partners.](#)

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

To ensure delivery to your inbox, please add confirmation@aircanada.ca to your address book's safe senders list.

This service email was sent to mwatson@mhc.ab.ca because you purchased an Air Canada flight. It provides important flight information that must be communicated to you. This service email is not a promotional email.


Your privacy is important to us. To learn how Air Canada collects, uses, and protects the personal information you provide, please view our [Privacy Policy](#).

Please do not reply to this email, as this inbox is not monitored. If you have any questions please visit aircanada.com.

Air Canada, PO Box 64239, RPO Thorncliffe, Calgary Alberta, T2K-6J7

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Check-in and boarding times

 **Fly Carbon Neutral.** Offset your portion of this flight's CO₂ emissions.
[Offset now](#) | [Learn more](#)



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MEDICINE HAT COLLEGE TRAVEL CLAIM



CLAIMANT

Name: Darren Hirsch
Address:

MEETING/CONFERENCE

Name: CICan Conference
Location: Winnipeg

DAYS INVOLVED [3.16]

Departure date: May 23 2015 4:15PM
Return date: May 26 2015 8:00PM

EXPENSES

Meals	Days	Rate	Total
Breakfast	0 @	\$10.00	= \$0.00
Lunch	1 @	\$12.00	= \$12.00
Dinner	2 @	\$22.00	= \$44.00
Full Per diem	0 @	\$44.00	= \$0.00
Overnight incidental	3 @	\$10.00	= \$30.00
Hospitality Allowance	0 @	\$20.00	= \$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$520.27
Miscellaneous	Baggage Charge(\$26.25*2)		\$52.50
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount	GST

TRANSPORTATION

Own Car	0 KM @ 0.44/KM	\$0.00
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$64.49

CND \$723.26
USD \$0.00 *\$1.00/CND

INVOICE TOTAL

TOTAL EXPENSE \$723.26
Less - Advance (if applicable) -\$0.00
NET CLAIM DUE (Repayable) 723.26

FOR OFFICE USE ONLY

VENDOR NUMBER

**CONTROL
03 - 7839**

GL CODE	AMOUNT	GST	TOTAL

Written Signatures

Request By

[Signature]

Department Code

6711000 - 7270

Department Signatures
(If Necessary Signature)

[Signature]

Finance:

Electronic Signatures

Active Directory

MWatson@mhc.ab.ca

PASSENGER ITINERARY FOR
DARREN HIRSCH

AIR CANADA
MEDICINE HAT
CANADA
23 MAY 15

BOOKING REFERENCE
LSN3YE

WE ARE PLEASED TO CONFIRM THE FOLLOWING TRAVEL ARRANGEMENTS

AIR CANADA	AC7234	S ECONOMY	CONFIRMED
DEPART	SAT 23 MAY 15	MEDICINE HAT	1605
ARRIVE	SAT 23 MAY 15	CALGARY	1703

LATEST CHECK IN IS 60 MINUTES BEFORE DEPARTURE
THIS FLIGHT IS OPERATED BY AC REGIONAL

AIR CANADA	AC8340	S ECONOMY	CONFIRMED
DEPART	SAT 23 MAY 15	CALGARY	1955
ARRIVE	SAT 23 MAY 15	WINNIPEG	2248

THIS FLIGHT IS OPERATED BY JAZZ

AIR CANADA	AC8339	S ECONOMY	CONFIRMED
DEPART	TUE 26 MAY 15	WINNIPEG	1700
ARRIVE	TUE 26 MAY 15	CALGARY	1804

LATEST CHECK IN IS 60 MINUTES BEFORE DEPARTURE
THIS FLIGHT IS OPERATED BY JAZZ

AIR CANADA	AC7233	S ECONOMY	CONFIRMED
DEPART	TUE 26 MAY 15	CALGARY	1850
ARRIVE	TUE 26 MAY 15	MEDICINE HAT	1943

THIS FLIGHT IS OPERATED BY AC REGIONAL

FORM OF PAYMENT - PASSENGER 1 VI*****9335

AIRPORT BAGGAGE FEE

NUMBER OF FEES-1:1ST BAG

FEE AMOUNT WITH TAXES \$25.00CAD - 1.25XB

GRAND TOTAL \$26.25CAD/23MAY2015/MG

1.MR DARREN HIRSCH /TKT NBR - 0142147877477

THANK YOU FOR CHOOSING AIR CANADA

Darren Hirsch

From: Air Canada [confirmation@aircanada.ca]
Sent: May 26, 2015 2:18 PM
To: Darren Hirsch
Subject: Air Canada - Receipt - Baggage Fee

Your fees have been successfully collected.

Departure Date: 2015-05-26

Passenger: DARREN HIRSCH
Departure city: Winnipeg YWG
Destination city: MEDICINE HAT YXH

Fee Breakdown:

Excess baggage fee (1 piece): 25.00 CAD

GST: 1.25 CAD

Total CAD: 26.25 CAD

Form of payment used: Visa XXXXXXXXXXXXX9335

Please Note: This fee is non refundable.

GST - HST: #100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More, <http://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:
<http://mymessages.aircanada.com/en/6ReZzXcspvdXlEneiQ4qMA>

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Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

THANK YOU

FOR CHOOSING HOLLYWOOD LIMOUSINE SERVICES.

DATE: *May 23, 2015*
 AMOUNT: *35.00 Flat rate*
 FROM: *Winning Airport*
 TO: *Holiday Inn Downtown*
 CHAUFFEUR: *Alan*

UNICITY TAXI LTD
 340 HARGRAVE PLACE
 WINNIPEG MB R3C 1L6
 CAR: 388

Term Id: 83205196
 Invoice #: 0001683
VISA PURCHASE CREDIT
 APP Label: VISA CREDIT
 AID: A0000000031010
 TUR: 4080088000
 ISI: F800
 Op Id: 1
 Card #: XXXXXXXXXXXX9335

APPROVED 000
THANK YOU

AMOUNT \$15.90
 TIP \$1.59
 TOTAL \$17.49

Ilc signature required

Set. #: 1001989 D
 Auth. #: 045350
 TC: 6997099A0FC3647
 IS: 20150526151130

Duffy's Taxi

(1996) Ltd.
 1100 NOTRE DAME AVENUE
 WINNIPEG, MANITOBA. R3E 0N8
 Phone: 204-925-0101

TAXI : 193
 DRIVER : 1330

CASH
 05/25/2015 21:37:54
 TRIP ID:

FARE : \$ 12.00
 TIP : \$ 0.00
 TOTAL: \$ 12.00

Thank You for Using
Duffy's Taxi

Please book at
www.duffystaxi.com



**Holiday Inn
& Suites**

34

06-08-15

Darren Hirsch	Folio No. :	150062	Room No. :	0912
	A/R Number :		Arrival :	05-23-15
	Group Code :		Departure :	05-26-15
	Company :		Conf. No. :	63026705
	Membership No. :		Rate Code :	IGBBB
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
05-23-15	*Accommodation	139.99	
05-23-15	PST - RM	11.20	
05-23-15	GST - RM	7.00	
05-23-15	Accommodation Room Tax	7.00	
05-23-15	GST on Accommodation Tax	0.35	
05-24-15	*Accommodation	144.99	
05-24-15	PST - RM	11.60	
05-24-15	GST - RM	7.25	
05-24-15	Accommodation Room Tax	7.25	
05-24-15	GST on Accommodation Tax	0.36	
05-25-15	*Accommodation	154.99	
05-25-15	PST - RM	12.40	
05-25-15	GST - RM	7.75	
05-25-15	Accommodation Room Tax	7.75	
05-25-15	GST on Accommodation Tax	0.39	
05-26-15	Visa		520.27
Total		520.27	520.27
Balance		0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.