



## Expense Disclosure Summary

**Name** David Petis                      **Position** VP Advancement & Community Relations  
**Period Covered** January 1 - March 31, 2016

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
January 13, 2016	Medicine Hat, AB	Development Prospect Cultivation	\$ -	\$ -	\$ -	\$ -	\$ 75.88	\$ -	\$ 75.88
January 15, 2016	Brooks, AB	Partnership Development	\$ -	\$ 97.68	\$ -	\$ 12.00	\$ -	\$ -	\$ 109.68
January 22, 2016	Medicine Hat, AB	Generations Partner Cultivation	\$ -	\$ -	\$ -	\$ -	\$ 14.25	\$ -	\$ 14.25
January 29, 2016	Hana, AB	Community / Economic Development	\$ -	\$ 218.24	\$ -	\$ 22.00	\$ -	\$ -	\$ 240.24
February 3, 2016	Medicine Hat, AB	Partnership Development	\$ -	\$ -	\$ -	\$ -	\$ 54.41	\$ -	\$ 54.41
February 8 & 9, 2016	Edmonton, AB	Government Relations Meetings	\$ -	\$ 577.02	\$ 217.45	\$ 56.00	\$ 34.85	\$ 10.00	\$ 895.32
February 10, 2016	Medicine Hat, AB	Development Prospect Cultivation	\$ -	\$ -	\$ -	\$ -	\$ 30.04	\$ -	\$ 30.04
February 18, 2016	Brooks, AB	Community Relations & Campus Meetings	\$ -	\$ 103.40	\$ -	\$ -	\$ 5.55	\$ -	\$ 108.95
March 2, 2016	Medicine Hat, AB	Partnership Development	\$ -	\$ -	\$ -	\$ -	\$ 36.72	\$ -	\$ 36.72
March 18, 2016	Calgary, AB	Development Cultivation Meeting	\$ -	\$ 281.80	\$ -	\$ 22.00	\$ -	\$ -	\$ 303.80
March 15, 2016	Various	Mileage for Various Work Related Trips in January to March	\$ -	\$ 136.40	\$ -	\$ -	\$ -	\$ -	\$ 136.40
23 March, 2016	Medicine Hat, AB	Donor Relations	\$ -	\$ -	\$ -	\$ -	\$ 21.00	\$ -	\$ 21.00
March 29, 2016	Medicine Hat, AB	Partnership Development	\$ -	\$ -	\$ -	\$ -	\$ 29.42	\$ -	\$ 29.42
0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ 1,414.54	\$ 217.45	\$ 112.00	\$ 302.12	\$ 10.00	\$ 2,056.11

\* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

*This Expense Summary is true and complete to the best of my knowledge for the period indicated above.*

**Signature**

Original Copy Signed \_\_\_\_\_



## Expense Disclosure Sheet

Name David Petis      Date January 13, 2016

Position VP Advancement & Community Relations      Purpose Development Prospect Cultivation      Destination Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
13-Jan-16	Sushi & Thai	Hospitality	Lunch - Meeting with local federal organization			75.88
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					<b>Total Receipts</b>	<b>75.88</b>





## Expense Disclosure Sheet

Name                      David Petis                      Date                                      January 22, 2016

Position                      VP Advancement & Community Relations                      Purpose                                      Generations Partner Cultivation                                      Destination                      Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
22-Jan-16	Medicine Hat College Cafeteria	Hospitality	Breakfast - Meeting with MHC Student Association			14.25
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>14.25</b>



## Expense Disclosure Sheet

**Name** David Petis                      **Date** January 29, 2016  
**Position** VP Advancement & Community Relations                      **Purpose** Community / Economic Development                      **Destination** Hana, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
29-Jan-16	MHC Travel Claim	Meals	Meal Allowance - Palliser Economic Partnership Meeting			22.00
29-Jan-16	MHC Travel Claim	Other Transportation	Mileage - Palliser Economic Partnership Meeting			218.24
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>240.24</b>





## Expense Disclosure Sheet

**Name** David Petis **Date** February 8 & 9, 2016

VP Advancement & Community

**Position** Relations **Purpose** Government Relations Meetings **Destination** Edmonton, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
8-9 Feb, 2016	MHC Travel Claim	Meals	Meals Allowance			56.00
8-9 Feb, 2016	MHC Travel Claim	Incidentals	Overnight Allowance			10.00
8-9 Feb, 2016	MHC Travel Claim	Other Transportation	Mileage			513.92
8-9 Feb, 2016	MHC Travel Claim	Other Transportation	Taxi			19.00
8-9 Feb, 2016	Fairmont Hotel MacDonald	Accommodation	Hotel			217.45
8-9 Feb, 2016	Fairmont Hotel MacDonald	Other Transportation	Parking Fees			44.10
8-9 Feb, 2016	IHOP Restaurant	Hospitality	Breakfast - Meeting			34.85
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>895.32</b>





## Expense Disclosure Sheet

**Name** David Petis                      **Date** February 10, 2016

**Position** VP Advancement & Community Relations                      **Purpose** Development Prospect Cultivation                      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
10-Feb-16	Crave Pub	Hospitality	Lunch - Meeting with local federal organization			30.04
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>30.04</b>



## Expense Disclosure Sheet

Name                      David Petis                      Date                      February 18, 2016  
Position                      VP Advancement & Community Relations                      Purpose                      Community Relations & Campus Meetings                      Destination                      Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
18-Feb-16	MHC Travel Claim	Other Transportation	Mileage			103.40
18-Feb-16	Tim Hortons	Hospitality	Hosting - Coffee Meeting			5.55
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>108.95</b>



## Expense Disclosure Sheet

**Name** David Petis      **Date** March 2, 2016  
**Position** VP Advancement & Community Relations      **Purpose** Partnership Development      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
02-Mar-16	Perkin's Restaurant & Bakery	Hospitality	Breakfast Meeting - Potential Donor			36.72
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>36.72</b>



## Expense Disclosure Sheet

Name David Petis                      Date March 18, 2016

Position VP Advancement & Community Relations                      Purpose Development Cultivation Meeting                      Destination Calgary, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
18-Mar-16	MHC Travel Claim	Other Transportation	Mileage			272.80
18-Mar-16	MHC Travel Claim	Meals	Meal Allowance			22.00
18-Mar-16	Calgary Parking Authority	Other Transportation	Parking Charges			9.00
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>303.80</b>



## Expense Disclosure Sheet

**Name** David Petis                      **Date** March 15, 2016  
**Position** VP Advancement & Community Relations                      **Purpose** Mileage for Various Work Related Trips in January to March                      **Destination** Various

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
15-Mar-16	MHC Travel Claim	Other Transportation	Mileage Allowance - Mileage for various work related trips through the month of January to March, 2016			136.40
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>136.40</b>



## Expense Disclosure Sheet

**Name** David Petis      **Date** 23 March, 2016

VP Advancement & Community

**Position** Relations      **Purpose** Donor Relations      **Destination** Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
23-Mar-16	Medicine Hat College Cafeteria	Hospitality	Breakfast - Meeting with MHC Student Association			21.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>21.00</b>

