



Expense Disclosure Summary

Name Denise Henning **Position** President/CEO
Period Covered July 1, 2016 - September 30, 2016

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accomodation	Meals	Hospitality	Incidentals	Total
7/10/2016 to 7/13/2016	Olds, AB	Post Secondary International Network (PIN) Conference	\$ -	\$ 330.00	\$ 436.17	\$ 24.00	\$ -	\$ 30.00	\$ 820.17
8/12/16	Medicine Hat, AB	Student Relations	\$ -	\$ -	\$ -	\$ -	\$ 57.60	\$ -	\$ 57.60
8/25/16	Medicine Hat, AB	Lunch meeting with Board Vice Chair	\$ -	\$ -	\$ -	\$ -	\$ 12.06	\$ -	\$ 12.06
8/27/16	Medicine Hat, AB	Municipal Government Relations Mtg	\$ -	\$ -	\$ -	\$ -	\$ 211.29	\$ -	\$ 211.29
10/2/16	Medicine Hat, AB	Partnership Meeting	\$ -	\$ -	\$ -	\$ 61.70	\$ -	\$ -	\$ 61.70
9/27/16	Brooks, AB	Mtg with Brooks City Council	\$ -	\$ 96.80	\$ -	\$ -	\$ -	\$ -	\$ 96.80
1/0/00	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1/0/00	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ 426.80	\$ 436.17	\$ 85.70	\$ 280.95	\$ 30.00	\$ 1,259.62

* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature

Denise Henning



Expense Disclosure Sheet

Name Denise Henning **Date** 7/10/2016 to 7/13/2016

Position President and CEO **Purpose** Post Secondary International Network (PIN) Conference **Destination** Olds, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
7/10/2016	Ground Transportation	Other Transportation	Travel to Olds for PIN Conference	330.00		330.00
7/10/2016	Meals	Meals	Lunches	24.00		24.00
7/10/2016	Incidentals	Incidentals	Incidentals	30.00		30.00
7/10/2016	Pomeroy Inn& Suites	Accomodation	Hotel	436.17		436.17
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						820.17



Expense Disclosure Sheet

Name Denise Henning **Date** 8/12/2016
Position President and CEO **Purpose** Student Relations **Destination** Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
8/12/2016	Earls	Hospitality	Lunch with a student	57.60		57.60
						-
						-
						-
						-
						-
						-
					Total Receipts	57.60



Expense Disclosure Sheet

Name Denise Henning Date 9/16/2016
Position President and CEO Purpose Partnership Meeting Desination Medicine Hat

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description/Rationale	Subtotal	GST	Total
9/16/2016	Mango Tree	Meals	Partnership Lunch Meeting	61.70		61.70
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Receipts						61.70

