



## Expense Disclosure Summary

**Name**  
**Period Covered**

David Petis  
July 1 - Sept 30, 2016

**Position**

VP Advancement & Community Relations

Please attach supporting documentation i.e.: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
July 6, 2016	Brooks, AB	Brooks Campus Meetings	\$ -	\$ 103.44	\$ -	\$ -	\$ 25.33	\$ -	\$ 128.77
July 20, 2016	Medicine Hat, AB	Economic Development	\$ -	\$ -	\$ -	\$ -	\$ 35.21	\$ -	\$ 35.21
July 26, 2016	Brooks, AB	Partnership Development	\$ -	\$ 100.32	\$ -	\$ -	\$ 27.72	\$ -	\$ 128.04
September 9, 2016	Brooks, AB	Brooks Campus Meetings	\$ -	\$ 102.08	\$ -	\$ -	\$ -	\$ -	\$ 102.08
September 21 & 22, 2016	Kelowna / Penticton, BC	Capital Project Planning & Research	\$ 450.71	\$ 54.54	\$ 209.09	\$ 66.00	\$ -	\$ 10.00	\$ 790.34
September 23, 2016	Hanna, AB	Community & Government Relations	\$ -	\$ 228.80	\$ -	\$ 10.00	\$ -	\$ -	\$ 238.80
September 26, 2016	Various	Mileage for Various Work Related Trips in July to September	\$ -	\$ 145.64	\$ -	\$ -	\$ -	\$ -	\$ 145.64
	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 450.71	\$ 734.82	\$ 209.09	\$ 76.00	\$ 88.26	\$ 10.00	\$ 1,568.88

\* Other Transportation includes vehicle rentals, public transportation, taxis, parking, and mileage

*This Expense Summary is true and complete to the best of my knowledge for the period indicated above.*

**Signature**

Original Copy Signed \_\_\_\_\_



# Expense Disclosure Sheet

**Name** David Petis **Date** July 6, 2016

**Position** VP Advancement & Community Relations

**Purpose** Brooks Campus Meetings **Destination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
06-Jul-16	MHC Travel Claim	Other Transportation	Mileage			103.44
06-Jul-16	Montana's Cookhouse	Hospitality	Lunch - New Hire Oreintation			25.33
						-
						-
						-
						-
						-
						-
						-
						-
						-
					<b>Total Receipts</b>	<b>128.77</b>



**Expense Disclosure Sheet**

**Name**                     David Petis                     **Date**                                 July 20, 2016

**Position**                    VP Advancement & Community Relations                    **Purpose**                                 Economic Development                    **Destination**                    Medicine Hat, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

<b>Date</b>	<b>Vendor</b>	<b>Expense Category (Select from drop down menu)</b>	<b>Description</b>	<b>Subtotal</b>	<b>GST</b>	<b>Total</b>
20-Jul-16	IHOP Restraint	Hospitality	Breakfast - Meeting with local non-profit organization			35.21
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
					<b>Total Receipts</b>	35.21



## Expense Disclosure Sheet

**Name** David Petis                      **Date** July 26, 2016

**Position** VP Advancement & Community Relations                      **Purpose** Partnership Development                      **Destination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
26-Jul-16	Heritage Inn Brooks	Hospitality	Brunch - Meeting with Mayor			27.72
26-Jul-16	MHC Travel Claim	Other Transportation	Mileage			100.32
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>128.04</b>



## Expense Disclosure Sheet

**Name** David Petis                      **Date** September 9, 2016

**Position** VP Advancement & Community Relations                      **Purpose** Brooks Campus Meetings                      **Destination** Brooks, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
09-Sep-16	MHC Travel Claim	Other Transportation	Mileage			102.08
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>102.08</b>



## Expense Disclosure Sheet

**Name** David Petis      **Date** September 21 & 22, 2016  
**Position** VP Advancement & Community Relations      **Purpose** Capital Project Planning & Research      **Destination** Kelowna / Penticton, BC

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
Sept 21 & 22, 2016	MHC Travel Claim	Meals	Meal Allowance - Okanagan College Campus's Tour			66.00
Sept 21 & 22, 2016	MHC Travel Claim	Incidentals	Overnight Incidentals - Okanagan College Campus's Tour			10.00
Sept 21 & 22, 2016	MHC Travel Claim	Other Transportation	Mileage - Okanagan College Campus's Tour			23.54
Sept 21 & 22, 2016	Air Canada	Airfare	Flights - Okanagan College Campus's Tour			450.71
Sept 21 & 22, 2016	Best Western Plus	Accommodation	Hotel Room - Okanagan College Campus's Tour			209.09
Sept 21 & 22, 2016	Checkmate Cabs	Other Transportation	Taxi Fare - Okanagan College Campus's Tour			31.00
						-
						-
						-
						-
<b>Total Receipts</b>						<b>790.34</b>



## Expense Disclosure Sheet

**Name** David Petis                      **Date** September 23, 2016  
**Position** VP Advancement & Community Relations                      **Purpose** Community & Government Relations                      **Destination** Hanna, AB

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
23-Sep-16	MHC Travel Claim	Other Transportation	Mileage - Palliser Economic Partnership & Mayors Meetings			228.80
23-Sep-16	MHC Travel Claim	Meals	Meals - Palliser Economic Partnership & Mayors Meetings			10.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>238.80</b>



## Expense Disclosure Sheet

**Name** David Petis      **Date** September 26, 2016  
**Position** VP Advancement & Community Relations      **Purpose** Mileage for Various Work Related Trips in July to September      **Destination** Various

**Receipt Reconciliation: (Please attach supporting documentation i.e.: receipts)**

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
26-Sep-16	MHC Travel Claim	Other Transportation	Mileage			145.64
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Receipts</b>						<b>145.64</b>