



**MEDICINE HAT
COLLEGE**

Division of Arts, Education & Business

To Whom It May Concern:

Students registered in the Bachelor of Applied Arts – Visual Communications program have a practicum component that is for credit, and is integral to completion of their program of study. The practicum does not exceed more than 50% of the total program of study.

As part of the program, students must complete two (2) work terms. Each of these terms require a minimum of 450 hours. These work terms will be completed May thru August in the 2nd and 3rd year of the three-year program. Students are scheduled to complete the applied degree at the end of their third year of study.

Duties will include, but are not limited to, working in graphic design and fine arts.

We are asking that a co-op work permit be granted to the applicant, registered in our program, in order to fulfill program requirements as outlined in our academic calendar.

Thank you for your attention to this matter.

Regards,

Dean Smale, Coordinator
Bachelor of Applied Arts – Visual Communications program
Medicine Hat College