

## RATE SCHEDULE – International

- Meal allowance is calculated at 60% of the Federal Government's meal rate for locations abroad.
- The Federal Government's meal rates for locations abroad can be found at the Treasury Board of Canada's web site [https://www.njc-cnm.gc.ca/directive/app\\_d/en](https://www.njc-cnm.gc.ca/directive/app_d/en).
- Overnight Incidentals for international travel will be 25% of the meal allowance for that country (as per rate defined above).
- Acceptable exchange rates are those identified on a bank or credit card statement, or independently quoted rates such as at the web site OANDA.COM interbank +/- 4%.
- In some cases the established international rates, as set out in Appendix C, may not be adequate to cover out-of-pocket costs for meals and incidentals. In these cases, actual costs can be claimed however, all receipts must be submitted.
- Illustration (using rates at time of this agreement for travel in Beijing China):

Federal Government meal allowance for Beijing China = 690.00 renminbi

Exchange rate per OANDA.com for the Interbank Rate plus 4%

= 5.586 renminbi/dollar

Meal allowance calculation:

690.00 renminbi x 60% = 414.00 renminbi or

414.00 renminbi / 5.586 = \$ 74.11 Cdn.

Incidental Allowance calculation:

\$74.11 \* 25% = \$ 18.53 Cdn