



Medicine Hat College Policy CONVOCAATION - STUDENT OF THE YEAR AWARD

Policy #:	SD-03
Policy Authority:	Registrar
Executive Sponsor:	Associate Vice-President, Student Development
Approved by:	President
Effective Date:	03/07/2016
Next Mandatory Review Date:	03/07/2021
Frequency of Review:	Every 5 years

1. POLICY OBJECTIVE

The purpose of this policy is to provide guidance for the administration and co-ordination of the Student of the Year Award.

2. POLICY SCOPE

This policy applies to eligible students of Medicine Hat College (MHC).

3. PRINCIPLES

3.1. Award Qualifications

- To qualify for this award, nominees must have earned a minimum Grade Point Average (GPA) of 3.5 in both the Fall and Winter terms of the academic year and qualify as a full-time student as per MHC's Academic Regulations.
- Preference will be given to students carrying a full load as defined by their program of studies.
- In addition to outstanding academic achievement, nominees must have made a significant contribution to the social, cultural or recreational life of MHC.
- Community contributions will also be considered.

3.2. Nomination Process

- Any employee of the College may nominate a student for this award.
- Students who are nominated but not selected will receive a letter from the President acknowledging their achievement.
- The selected student will be honoured at the annual Convocation and Awards Ceremony.

3.3. Selection Committee

(a) The Student of the Year Selection Committee shall consist of:

- The President;
- The Vice President, Academic;
- The Associate Vice President, Student Development;
- The Registrar;
- One (1) student;
- Two (2) faculty members.

(b) Each student and faculty member should represent a different division of the College.

4. RESPONSIBILITIES

Registrar's Office: is responsible for calling for nominations and organizing the selection process.

College Employees: are responsible for nominating students for the award.

ORIGINAL COPY SIGNED

Denise Henning
President and CEO

Date: 17 March 2016

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Irlanda Price
Associate Vice-President, Student
Development

Date: 17 March 2016

DOCUMENT HISTORY

March 2016: Revised policy approved