

## Florence E. Taylor Charitable Foundation Scholarship Application

### Criteria--

The Florence E. Taylor Charitable Foundation Scholarship is made available to women through the generous contribution of Florence E. Taylor, a member of Chapter C, Alberta, P.E.O. Sisterhood.

Awards are made at the discretion of the Board of Directors of the Foundation. The minimum award amount is currently \$1000 in Canadian funds, and the number of scholarships awarded annually may vary. Awards will be announced in late August.

To be eligible to receive a scholarship, you must meet the following conditions:

- Have a Social Insurance Number.
- Be a Canadian citizen or landed immigrant.

- Be a resident in Alberta or Saskatchewan for at least two years.
- Be entering first or second year of fulltime study in **your first** degree or diploma program.
- Be studying or planning to study at any accredited Alberta or Saskatchewan Post-secondary institution.
- Demonstrate financial need, based on your submitted projected budget.
- Be committed to your educational goal, as shown by your academic record, personal letter, and letter of reference.
- **Must be sponsored by a P.E.O. Chapter.**
  - **This scholarship can only be received once!**

### INSTRUCTIONS TO APPLICANT:

1. Complete this application form.
2. Provide a “**Personal Statement**” of your educational goals and objectives. Briefly describe your career or vocational goal after graduation. Indicate any specific field of interest or the type of employment you plan to obtain. (Maximum of one page.)
3. Obtain one **letter of reference** from a responsible person who has known you for at least two years. The letter should indicate the name, address and phone number of the person providing the reference. The reference letter should be in a sealed envelope.
4. Arrange for **final official transcripts** from the Department of Education and provide a copy to your sponsoring PEO Chapter by the date indicated in Instruction 5.
5. **Submit the following to your sponsoring P.E.O Chapter by the date shown below:**

- Completed Application Form
  - Original or copy of final official high school transcript and (if applicable) post-secondary transcript.
  - Applicant’s Personal Statement
  - Letter of reference
- Return Application to the PEO Chapter member (name) \_\_\_\_\_**  
**phone number \_\_\_\_\_**  
**by: (date) \_\_\_\_\_**

The PEO Chapter must submit the application package **to be received before July 31<sup>st</sup>** to: Trust Officer  
 Florence E Taylor Charitable Foundation  
 c/o Scotiastrust  
 Suite 202, 10060 Jasper Avenue  
 Edmonton, Alberta T5J 3R8  
**NOTE: Late or incomplete packages will not be considered.**



**Financial Information/Budget**

Complete this budget for your upcoming academic year. Please be as accurate as possible. If you are married or a single parent, your budget should be for the entire family. Explain any extenuating circumstances in the *Comments* section below.

**Resources**

|   |                 |
|---|-----------------|
| Savings at start of academic year (excluding investments) | \$ _____        |
| Investments (specify):                                    |                 |
| _____   | \$ _____        |
| _____   | \$ _____        |
| Your estimated earned income during the academic year     | \$ _____        |
| Scholarships and bursaries for upcoming year (specify):   |                 |
| _____   | \$ _____        |
| _____   | \$ _____        |
| _____   | \$ _____        |
| Contributions from others (i.e. parents or spouse, etc.)  | \$ _____        |
| Other income (specify):                                   |                 |
| _____   | \$ _____        |
| _____   | \$ _____        |
| <b>Total Resources:</b>                                   | <b>\$ _____</b> |

**Expenses For School Year**

|   |                 |
|---|-----------------|
| Tuition and fees                                  | \$ _____        |
| Books and supplies                                | \$ _____        |
| Estimated living costs for <b>academic year</b> : |                 |
| Rent  | \$ _____        |
| Food  | \$ _____        |
| Utilities   | \$ _____        |
| Transportation                                    | \$ _____        |
| Clothing  | \$ _____        |
| Personal  | \$ _____        |
| Child Care  | \$ _____        |
| Additional expenses (specify):                    |                 |
| _____   | \$ _____        |
| _____   | \$ _____        |
| <b>Total Expenses:</b>                            | <b>\$ _____</b> |

If your total expenses are greater than your total resources, how do you plan to meet this shortfall?

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**Comments:**

**Explain any extenuating circumstances of which we should be aware or make any additional comments. If you need more space, please attach a separate sheet.**

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