



MEDICINE HAT COLLEGE
BOARD OF GOVERNORS
Regular Meeting Minutes

April 16, 2024

PRESENT:

Board Members:	Sarah MacKenzie	Board Chair
	Yusuf Mohammed	Vice Chair
	Shelley Beck	Public Member
	David Hoekstra	Public Member
	Lily Schaerer	Student Member
	Nikita Kovalev	Student Member
	Lana West	Non-Academic Member
	Kent Smith	Public Member
	Russel Krasnuik	Academic Member
	Kevin Shufflebotham	President & CEO
Regrets:	Ebenezer Asare	Public Member
	Brian Stauth	Public Member
Administrative Resources:	Wayne Resch	VP, Administration & Finance
	Nancy Brown	VP, Academic/Provost
	Tiffany Digness	Executive Assistant, President & CEO / Secretary to the Board of Governors

1. CALL TO ORDER

The meeting was called to order at 4:06 pm, a quorum was confirmed present, and the meeting was declared duly constituted.

1.1. ACKNOWLEDGEMENT TO THE TERRITORY

S. Mackenzie acknowledged that the Board of Governor's meeting is being held on traditional territory.

1.2. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest declared.

2. APPROVAL OF THE AGENDA

MOTION: K. Smith

“MOVED BY N. Kovalev, THAT the Board of Governors approve the April 16, 2024, Board Meeting agenda as amended.”

CARRIED

3. APPROVAL OF THE MINUTES

MOTION: R. Krasnuik

“MOVED BY L. Schaerer THAT the Board of Governors approve and acknowledge the Board meeting minutes for February 13, 2024, as presented.”

CARRIED

4. APPROVAL OF CONSENT AGENDA

➤ **Committee Minutes**

- Policy & Bylaw Minutes (*March 12, 2024*)
- Campus Development Minutes (*March 19, 2024*)
- External Relations Committee (*March 19, 2024*)
- General Academic Council (*April 02, 2024*)
- Executive Committee Minutes (*April 03, 2024*)
- Human Resources Minutes (*April 03, 2024*)
- Finance & Audit Committee (*April 09, 2024*)

MOTION: N. Kovalev

“MOVED BY S. beck, THAT the Board of Governors approve and acknowledge all Consent Agenda items, as presented.”

CARRIED

5. REPORTS

5.1 Policy & Bylaw Committee

S. MacKenzie provided an overview of suggested changes to Policy GEA-02 and Board Bylaws as related to Board remuneration. Remuneration rates to be included in an appendix in the Bylaws.

MOTION: K. Smith

“MOVED BY L. Schaerer, THAT The Board of Governors approves the proposed changes to the GEA-02 – Role of Board policy and update to Bylaws as presented.”

CARRIED

5.2 Campus Development Committee

W. Resch went through BLIMs document in the package.

MOTION: D. Hoekstra
“MOVED BY L. Schaerer, THAT The Board of Governors approves the BLIMS 2025-2026 Capital Projects Submission, as presented.”

CARRIED

5.3. General Academic Council – Program Changes

K. Shufflebotham provided updates/details for program changes.

- Practical Nurse Refresher Certificate

MOTION: S. Beck
“MOVED BY L. Schaerer, THAT The Board of Governors approves the program termination of the Practical Nurse Refresher Certificate, as presented.”

CARRIED

6. STRATEGY, CULTURE & EDUCATION

6.1. President's Update

K. Shufflebotham provided an update on International Study Permits noting that the college, will be budgeting for the same number of international students we had last year.

K. Shufflebotham presented at the Joint Shared Services Committee in Brooks and spoke about the future programming and how it will continue to evolve to fit needs of the region and support workforce development.

K. Shufflebotham also provided an update on the work with Global Philanthropic as work continues and provided an update on Bill 18: Provincial Priorities Act.

N. Brown provided an update on the introduction of Associate Deans noting that is will help build capacity within the schools.

6.2. Agriculture Presentation

M. Blair provided a presentation on Agriculture.

7. IN-CAMERA

7.1. IN-CAMERA WITH PRESIDENT & CEO

Guests were asked to leave at this time.

MOTION: D. Hoekstra

"MOVED by R. Krasnuik THAT the Board of Governors move to In-Camera at 4:45pm."

CARRIED

MOTION: L. Schaerer

"MOVED by N. Kovalev THAT the Board of Governors end In-Camera and return to the Public Board meeting at 4:50pm."

CARRIED

5.3.1. Honorary Degree Recipient

MOTION: D. Hoekstra

"MOVED by K. Smith THAT the Board of Governors approves the recommendation that the 2023/2024 MHC Honorary Applied Degree recipient be awarded and presented during the June 2024 convocation ceremony."

7.2. IN-CAMERA WITHOUT PRESIDENT & CEO

The President left meeting.

MOTION: R. Krasnuik

"MOVED by K. Smith THAT the Board of Governors move to In-Camera at 4:52pm."

CARRIED

MOTION: N. Kovalev

"MOVED by L. Schaerer THAT the Board of Governors end In-Camera without President and return to the Public Board meeting at 5:19pm."

CARRIED

8. ADJOURNMENT

MOTION: N. Kovalev

MOVED by D. Hoekstra THAT the Board of Governors Public Board meeting of April 16, 2024, be adjourned at 5:20pm

CARRIED



Sarah MacKenzie
Board Chair, Board of Governors



Tiffany Digness
Executive Assistant, Board of Governors