



MEDICINE HAT COLLEGE BOARD OF GOVERNORS

Regular Meeting Minutes

June 11, 2024

PRESENT:

Board Members:	Sarah MacKenzie	Board Chair
	Yusuf Mohammed	Vice Chair
	Shelley Beck	Public Member
	David Hoekstra	Public Member
	Lily Schaerer	Student Member
	Nikita Kovalev	Student Member
	Lana West	Non-Academic Member
	Ebenezer Asare	Public Member
	Brian Stauth	Public Member
	Russel Krasnuik	Academic Member
	Kevin Shufflebotham	President & CEO

Regrets:	Kent Smith	Public Member
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Administrative Resources:	Wayne Resch	VP, Administration & Finance
	Nancy Brown	VP, Academic/Provost
	Tiffany Digness	Executive Assistant, President & CEO / Secretary to the Board of Governors

1. CALL TO ORDER

The meeting was called to order at 4:00 pm, a quorum was confirmed present, and the meeting was declared duly constituted.

1.1. ACKNOWLEDGEMENT TO THE TERRITORY

S. Mackenzie acknowledged that the Board of Governor's meeting is being held on traditional territory.

1.2. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest declared.

2. APPROVAL OF THE AGENDA

MOTION: Y. Mohammed

“MOVED BY N. Kovalev, THAT the Board of Governors approves the June 11, 2024, Board Meeting agenda as presented.”

CARRIED

3. APPROVAL OF THE MINUTES

MOTION: R. Krasnuik

“MOVED BY L. Schaerer THAT the Board of Governors approve and acknowledge the Board meeting minutes for April 16, 2024, as presented.”

CARRIED

4. APPROVAL OF CONSENT AGENDA

➤ **Committee Minutes**

- Policy & Bylaw Minutes (*March 12, 2024*)
- Campus Development Minutes (*March 19, 2024*)
- External Relations Committee (*March 19, 2024*)
- General Academic Council (*April 02, 2024*)
- Executive Committee Minutes (*April 03, 2024*)
- Human Resources Minutes (*April 03, 2024*)
- Finance & Audit Committee (*April 09, 2024*)

MOTION: S. Beck

“MOVED BY N. Kovalev, THAT the Board of Governors approve and acknowledge all Consent Agenda items, as presented.”

CARRIED

5. REPORTS

5.1 Finance & Audit Committee – 2024/2025 Budget

W. Resch provided an overview of the proposed 2024/2025 budget.

Summary of highlights:

- Budgeted deficit of \$1,500,4000
- Operating and support grant: \$31,188,212
- Base budget includes 431.60 FTEs (increase of 14.55) and 2,129 FLEs (increase of 178)
- \$1,767,600 budgeted for capital items
- \$413,250 budgeted for facility renovations
- Estimated reserve balance at June 30, 2025: \$14,923,000

Post-secondary institutions were allowed to request a deficit budget for the 2024-2025 Year. This deficit can be used for one-time expenses and will support MHC's ERP project and program/curriculum development.

MOTION: E. Asare
“MOVED BY L. Schaerer, THAT The Board of Governors approves the 2024-2025
Budget, as presented.”

CARRIED

6. STRATEGY, CULTURE & EDUCATION

6.1. President’s Update

K. Shufflebotham discussed new program offerings which include four targeted enrollment expansion application to increase the number of seats in our existing Social Work and Child & Youth Care Counselling programs and a new diploma program in Addictions Counselling.

K. Shufflebotham discussed Stem for a Day and also provided an update on the Engagement Survey.

K. Shufflebotham informed the Board of upcoming important dates:

- Open Forum – June 12
- Honorary Degree Dinner – June 12
- Indigenous Grad – June 13
- Convocation – June 14

N. Brown provided an update on new program offerings, we should hear back on June 17, 2024. N. Brown informed the Board that we are looking at a Bachelor of Social Work as being our first degree offering. They are still getting more data and consultation and will be bring to GAC in the fall.

N. Brown provided an update on enrollment noting applications have been strong. She also noted that 2 out of 3 associate deans have been hired.

W. Resch provided and update on HWAE noting that Treasury Board is asking for a business case for all capital projects.

7. IN-CAMERA

7.1. IN-CAMERA WITH PRESIDENT & CEO

Guests were asked to leave at this time.

MOTION: L. Schaerer

“MOVED by R. Krasnuik THAT the Board of Governors move to In-Camera at 5:02pm.”
CARRIED

MOTION: R. Krasnuik

“MOVED by N. Kovalev THAT the Board of Governors end In-Camera and return to the Public Board meeting at 5:32pm.”

CARRIED

7.2. IN-CAMERA WITHOUT PRESIDENT & CEO

The President left meeting.

MOTION: D. Hoekstra

“MOVED by N. Kovalev THAT the Board of Governors move to In-Camera at 5:33pm.”

CARRIED

MOTION: L. Schaerer

“MOVED by S. Beck THAT the Board of Governors end In-Camera without President and return to the Public Board meeting at 5:33pm.”

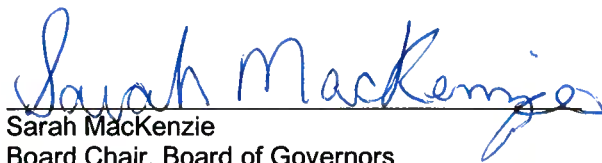
CARRIED

8. ADJOURNMENT

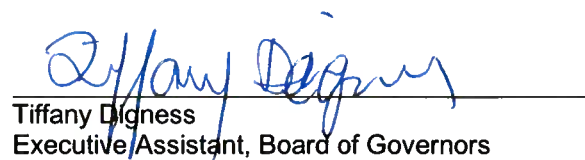
MOTION: E. Asare

MOVED by D. Hoekstra THAT the Board of Governors Public Board meeting of July 11, 2024, be adjourned at 5:34pm

CARRIED



Sarah MacKenzie
Board Chair, Board of Governors



Tiffany Digness
Executive Assistant, Board of Governors