



Expense Disclosure Summary

Name Dr. Nancy Brown **Position** Vice President Academic & Provost

Period Covered May - June 2024

Please attach supporting documentation ie: Expense Disclosure Sheet and applicable receipts

Dates (Travel Dates if applicable)	Destination/Location	Purpose	Airfare	Other Transportation*	Accommodation	Meals	Hospitality	Incidentals	Total
May 3, 2024	Paradise Valley Clubhouse, Medicine Hat, AB	Program Coordinator Retreat					\$ 712.74		\$ 712.74
May 24, 2024	Calgary, AB	ASPN Lunch & Meeting with Premier Smith & Minister Sahwney	\$ 965.92	\$ 252.28	\$ 76.89				\$ 1,295.09
May 28, 2024	Quebec City, QC	National Skills Competition	\$ 1,734.37	\$ 506.12	\$ 1,090.04	\$ 177.80	\$ 204.78	\$ 29.40	\$ 3,742.51
June 6-7, 2024	Red Deer, AB	RDP Convocation		\$ 388.22	\$ 200.12	\$ 53.10		\$ 7.35	\$ 648.79
June 24, 2024	Cypress County	Aerospace/Aviation/Drone Tour with MLA Wright		\$ 121.73					\$ 121.73
			\$ 2,700.29	\$ 1,268.35	\$ 1,367.05	\$ 230.90	\$ 917.52	\$ 36.75	\$ 6,520.86

This Expense Summary is true and complete to the best of my knowledge for the period indicated above.

Signature Original Copy Signed



Expense Disclosure Sheet

Name Dr. Nancy Brown **Date** May 3, 2024

Position Vice President Academic & Provost **Purpose** Program Coordinator Retreat **Destination** Clubhouse at Paradise Valley, Medicine Hat, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 3, 2024	Paradise Valley Golf Course	Hospitality	Food/beverage	658.35	28.14	686.49
May 4, 2024	Paradise Valley Golf Course	Hospitality	Equipment Rental	25.00	1.25	26.25
Total Receipts						712.74

Paradise Valley Golf Course

90 Gehring SE Medicine Hat, AB T1B 4W1
403-526-3330

The Clubhouse Restaurant

Sales: 212405030001

Table#: 503
Receipt - 2024-05-03 11:23:36 AM
Cashier: Dominique C

Sold To:
MEDICINE HAT COLLEGE

Item

1 - SHRIMP FLATBREAD	\$21.00
7 - BUDDHA BOWL	\$154.00
3 - RUEBEN	\$60.00
1 - FRIES	\$0.00
1 - CAESAR SALAD-SIDE	\$3.00
2 - VEGGIE BURGER	\$36.00
1 - FRIES	\$0.00
1 - FRIES	\$0.00
1 - GRAVY	\$1.50
1 - SHRIMP LETTUCE WRA	\$19.00
1 - PULLED PORK SANDWI	\$18.00
1 - FRIES	\$0.00
1 - CHICKEN BURGER	\$19.00
1 - PARADISE BURGER	\$18.00
1 - SWEET POTATO FRIES	\$3.00
1 - TAKE OUT CUTLERY	\$0.00
1 - SIRLOIN STEAK DINNE	\$28.00
1 - STEAK SANDWICH	\$22.00
1 - GARDEN SALAD	\$0.00
1 - CLUBHOUSE	\$19.00
1 - CAESAR SALAD-SIDE	\$3.00
1 - BAKED SALMON	\$29.00
1 - BEEF DIP	\$19.00
1 - FRIES	\$0.00
1 - CHICKEN WRAP	\$19.00

1 - GARDEN SALAD	\$0.00
23 - COFFEE	\$71.19

Subtotal:	\$562.69
Gratuity:	\$95.66
Tax:	\$28.14
Total:	\$686.49

Credit Book Balance: \$0.00

Thank you for supporting local!

Thank you for supporting local!

GST# 795980945RT0001

Paradise Valley Golf Course

90 Gehring SE Medicine Hat, AB T1B 4W1
403-526-3330

The Clubhouse Restaurant

Sales: 212405030006

Table#: 502
Receipt - 2024-05-03 11:23:08 AM
Cashier: Dominique C

Sold To:
MEDICINE HAT COLLEGE

Item

1 - PROJECTOR RENTAL	\$25.00

Subtotal:	\$25.00
Tax:	\$1.25
Total:	\$26.25

Amt Tendered: \$26.25
Change: \$0.00
Paid \$26.25 MEMBER ACCOUNT

Credit Book Balance: \$0.00
Member Charge #: 11245

Check : \$26.25

Signature _____
Thank You!

Thank you for supporting local!

Thank you for supporting local!

GST# 795980945RT0001

THE CLUB HOUSE RESTAUR
90 GEHRING ROAD SO T1B4W1
MEDICINE HAT AB
24129197
TD2412919701

DEBIT SALE

Server #: 000014 DANIELLE
Batch #: 461 RRN: 0014610050
05/03/24 15:20:15
Invoice #: 5 REF#: 00000005
APPR CODE: 152014
IDP/CHEQUING Chip
*****9255
Interac
AID: A0000002771010

AMOUNT \$712.74

001 APPROVED

CUSTOMER COPY



HOSTING EXPENSE 7 @ 5 - A : CFA

(To be submitted upon completion of hosting)

This form must be completed when charging a department account for hosting guests.

Claimant:

Name: [REDACTED]
 Address: _____

Number of Attendees:

_____ Faculty/Staff
 _____ Students
 _____ Other

Date of Function: (month/day/year) _____

Location: _____

Names and Business Relationship:

Description of Meal:

Breakfast Dinner
 Lunch Other (specify) _____

If Large Group, Name

Business Purpose: (Check appropriate box and provide details)

- | | |
|---|---|
| <input type="checkbox"/> Staff Recognition
_____ | <input type="checkbox"/> Conference
_____ |
| <input type="checkbox"/> Seminar Speaker
(Name) _____
(Topic) _____ | <input type="checkbox"/> Prospective Employee
(Name) _____
(Position) _____ |
| <input type="checkbox"/> Student Recruitment Activity
(Purpose) _____ | <input type="checkbox"/> Student Academic Achievement
(Purpose) _____ |
| <input type="checkbox"/> Other _____ | Meeting _____ |

VENDOR	Total	GL CODE	FOR OFFICE USE ONLY	
			Amount	GST

TOTAL EXPENSE _____
 Less - Advance (If applicable) _____
NET CLAIM DUE (Repayable) _____

INVOICE TOTAL

Date	[REDACTED]	FOR OFFICE USE ONLY		VENDOR NUMBER	
REQUEST BY:	[REDACTED]	GL CODE	AMOUNT	GST	TOTAL
DEPT. CODE:	[REDACTED]				
DEPT. APPROVAL:	<i>Harry Brown</i>				
	[REDACTED]				
	x _____ (Signature - If Necessary)				
FINANCE:	x _____				



Expense Disclosure Sheet

Name Dr. Nancy Brown **Date**

Position Vice President Academic & Provost **Purpose** ASPN Lunch & Meeting with Premier Smith & Minister Sahwney **Destination:** Bow Valley College (Calgary, AB)

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 24, 2024	WestJet	Airfare	MH to CGY/return	919.92	46.00	965.92
May 24, 2024	Associated Cab	Other Transportation	Airport to Bow Valley College	51.37		51.37
May 24, 2024	Associated Cab	Other Transportation	Airport to hotel	17.27		17.27
May 25, 2024	Precise Parklink	Other Transportation	MH airport parking	8.25		8.25
May 25, 2024	Uber	Other Transportation	Transportation from Cgy to MH	240.27	12.01	252.28
Total Receipts						1,295.09



eTicket Receipt

Prepared For
BROWN/NANCY MS

RESERVATION CODE	OQYSWC
ISSUE DATE	17 May 24
TICKET NUMBER	8382186322470
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	WS594745071

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
24 May 24	WESTJET WS 3011 Operated by: WESTJET LINK BY PACIFIC COASTAL	MEDICINE HAT AB, CANADA Time 10:35am	CALGARY INTL AB, CANADA Time 11:33am	Cabin ECONOMY Seat Number 06A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis NA7D0LFS Not Valid After 24 MAY 25
24 May 24	WESTJET WS 3010 Operated by: WESTJET LINK BY PACIFIC COASTAL	CALGARY INTL AB, CANADA Time 8:10pm	MEDICINE HAT AB, CANADA Time 9:09pm	Cabin ECONOMY Seat Number 08A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis NA7D0LFS Not Valid After 24 MAY 25

Allowances

Baggage Allowance

YXH to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

YYC to YXH - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

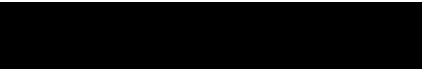
Carry On Allowances

YXH to YYC , YYC to YXH - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YXH to YYC , YYC to YXH - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD 
Fare Calculation Line	YXH WS YYC417.00WS YXH417.00CAD834.00END
Fare	CAD 834.00
Taxes/Fees/Carrier-Imposed Charges	CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 44.25 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 18.92 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 965.92

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or

Airport to hotel

ASSOCIATED CAB
/ALLIED LIMOUSINE
307-41 AVENUE N E
CALGARY, AB T2E2N4
(403) 299-1199

SALE

MID: 7692252

REF#: 00000004

Batch #: 255
05/24/24

SEQ: 255001001004
19:01:16

APPR CODE: 059123

VISA

/

AMOUNT \$15.70
TIP \$1.57
TOTAL \$17.27

00 - APPROVED - 001

SIGNATURE NOT REQUIRED

Visa Credit

AID: A0000000031010

TTQ B2 A0 40 00

CARDHOLDER ACKNOWLEDGES RECEIPT
OF GOODS AND/OR SERVICES IN THE
AMOUNT OF THE TOTAL SHOWN ABOVE

Thank You
Please Come Again!
1079

MERCHANT COPY

Airport to BVC

ASSOCIATED CAB
/ALLIED LIMOUSINE
307-41 AVENUE N E
CALGARY, AB T2E2N4
(403) 299-1199

VENTE

IDM: 7692252

No. REF: 00000001

No Lot: 280
05/24/24

SEQ: 280001001001
12:04:36

CODE APPR: 045643

VISA

/

MONTANT \$46.70
POURB \$4.67
TOTAL \$51.37

00 - APPROUVE - 001

SIGNATURE NON REQUISE

Visa Credit

AID: A0000000031010

TTQ B2 A0 40 00

LE TITULAIRE DE LA CARTE RECONNAÎT AVOIR
RECU DES MARCHANDISES OU
SERVICES POUR LE MONTANT CI-DESSUS

Thank You
Please Come Again!
464

COPIE MARCHAND

DISPLAY THIS SIDE UP ON DASHBOARD

DETACH RECEIPT FROM TICKET

EXPIRATION DATE

EXPIRATION TIME

MH airport parking

25/05/24 09:12

DATE ISSUED

TIME ISSUED

AMOUNT PAID

24/05/24 09:12 \$ 8.25

AMOUNT PAID

\$ 8.25

14130001

09:12

DAY+

LOT 6302 CC



1246063

CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
LIMITED TO FIRE, THEFT OR COLLISION

NON TRANSFERABLE



1246063

RECEIPT

From: [Uber Receipts](#)
To: [Nancy Brown](#)
Subject: Your Saturday morning trip with Uber
Date: Saturday, May 25, 2024 12:07:54 PM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Thanks for riding, Nancy

We hope you enjoyed your ride
this morning.



Total

~~CA\$504.57~~*

*cost shared
with colleague
(\$252.28 each)

Trip fare	CA\$365.73
<hr/>	
Subtotal	CA\$365.73
Out of Region Surcharge	CA\$105.96
Booking Fee <input type="checkbox"/>	CA\$3.90
TNC fee recovery surcharge	CA\$0.45
Airport Recovery Surcharge	CA\$4.50
GST	CA\$24.03

[Visit the trip page](#) for more information, including invoices (where available)

[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will

receive a trip receipt when the payment is processed with payment information.

You rode with Adel

4.99 Rating

Has passed a multi-step safety screen

Rate or tip

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns



Every rideshare trip in Calgary is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

Comfort

297.80 kilometers | 2 h 54 min

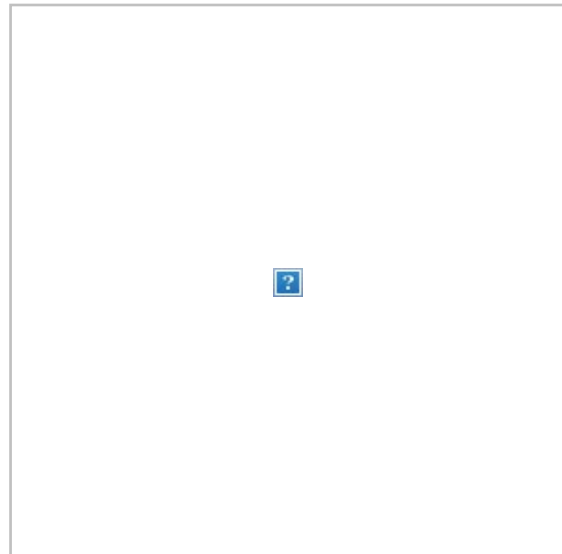


9:12 AM

671 Aero Dr NE, Calgary, AB
T2E 7Y5, CA

12:07 PM

1 Viscount Ave SW, Medicine
Hat, AB T1A 5G4, Canada



[Report lost item](#)

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[Forgot password](#)

[Privacy](#)

[Terms](#)

Uber Rasier Canada Inc.
66 Wellington Street West Suite
5300, TD Bank Tower
Toronto ON M5K 1E6

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.



Expense Disclosure Sheet

Name Dr. Nancy Brown **Date** May 28 - June 1, 2024

Position Vice President Academic & Provost **Purpose** National Skills Competition **Destination:** Quebec City, QC

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
May 28 & June 1, 2024	Air Canada	Airfare	Airfare Cgy-QC/return	1652.32	82.05	1734.37
May 28/June 2, 2024	MHC Travel Claim	Other Transportation	588km @ 0.47/km	276.36		276.36
May 28-June 1, 2024	MHC Travel Claim	Meals	Bx1, Lx2, Dx3, Fullx4	177.8		177.8
May 28 & June 1, 2024	Hotel Pur	Accommodation	Accommodation/4 nights	1042.64	47.40	1090.04
May 30 - June 1, 2024	Uber	Other Transportation	Transportation from hotel to competition/return.	90.85	4.51	95.36
31-May-24	Trois Brasseurs Grande Allee	Hospitality	Skills celebration dinner.	197.19	7.59	204.78
May 28, 2024	Taxi Coop Quebec	Other Transportation	Taxi from airport to hotel.	48.65	4.87	53.52
June 2, 2024	Park & Jet Calgary	Other Transportation	Airport parking - Cgy	77.02	3.86	80.88
May 28-June 2, 2024	MHC Travel Claim	Incidentals	Incidentals x 4	29.4		29.40
Total Receipts						3,742.51

Booking Confirmation

Booking Reference: **4Y4V89**

Date of issue: 01 May, 2024

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage](#) and [applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready hub](#).



Depart

Economy - Flex

Tuesday
28 May, 2024

14:20
Calgary
Calgary Int. (YYC),
Alberta



20:27
Montréal
Montréal-Trudeau Int. (YUL),
Quebec



AC326

4hr07
Cabin : Economy Class (H)
Operated by: Air Canada | [787-9](#) | [Wi-Fi](#)
Food for purchase on board

Tuesday
28 May, 2024

21:55
Montréal
Montréal-Trudeau Int.(YUL),
Quebec



22:50
Quebec City
Jean Lesage Int. (YQB),
Quebec



AC1978

0hr55
Cabin : Economy Class (H)
Operated by: Air Canada Rouge | [A319-100](#) | [Wi-Fi](#)

AC1978 This flight is operated by Air Canada Rouge. You'll want to [learn more](#) about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.



Return

Economy - Flex

Saturday
01 Jun, 2024

16:05
Quebec City
Jean Lesage Int.(YQB),
Quebec



17:43
Toronto
Toronto-Pearson Int. (YYZ),
Terminal 1



AC1957

1hr38
Cabin : Economy Class (B)
Operated by: Air Canada Rouge | [A320-200](#) | [Wi-Fi](#)

AC1957 This flight is operated by Air Canada Rouge. You'll want to [learn more](#) about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Saturday
01 Jun, 2024

18:50
Toronto
Toronto-Pearson Int. (YYZ),
Terminal 1




21:05
Calgary
Calgary Int. (YYC),
Alberta



AC153

4hr15
Cabin : Economy Class (B)
Operated by: Air Canada | [A321-200](#) | [Wi-Fi](#)
Food for purchase on board

Passengers

 **Nancy Brown**
Ticket number
0142195617943
Air Canada - Aeroplan
[REDACTED]

Seats
AC326 21H
AC1978 14D
AC1957 23D
AC153 23D

Purchase summary

[REDACTED]
[REDACTED]

1 adult



Air transportation charges

Base fare - Depart Economy - Flex 587.00

Base fare - Return Economy - Flex 905.00

Carrier surcharges 60.00

Taxes, fees and charges

Air Travellers Security Charge - Canada 18.92

Goods and Services Tax - Canada - 100092287 RT0001 82.05

Harmonized Sales Tax - Canada - 100092287 RT0001 0.91

Quebec Sales Tax - Canada - 1000043172 TQ1991 3.49

Airport Improvement Fee - Canada 77.00

Total before options (per passenger) **\$1734³⁷**

GRAND TOTAL (Canadian dollars) \$1734³⁷



Check-in and boarding gate deadlines

Within Canada

90
minutes

When to arrive at the airport

You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

30
minutes

Boarding gate deadline

This is the latest you should be at the departure gate, ready for boarding.

15
minutes

Boarding gate closes

Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Nancy Brown
Address:

MEETING/CONFERENCE

Name: National Skills Competition
Location: Quebec City, QC



DAYS INVOLVED [4.63]

Departure date May 28 2024 9:30AM
Return date Jun 2 2024 12:30AM

EXPENSES

FOR OFFICE USE ONLY

	Days	Rate	Total		Amount	GST
Meals						
Breakfast	1 @	\$9.20 =	\$9.20			
Lunch	2 @	\$11.60 =	\$23.20			
Dinner	1 @	\$20.75 =	\$20.75			
Full Per diem	3 @	\$41.55 =	\$124.65			
Overnight incidental	4 @	\$7.35 =	\$29.40			
Hospitality Allowance	0 @	\$20.00 =	\$0.00			
Conference Cost			\$0.00			
Hotel (attach invoice)			\$0.00			
Miscellaneous			\$0.00			
			\$0.00			
			\$0.00			

TRANSPORTATION

Own Car	588 KM @ 0.47/KM	\$276.36				
College Car	(Attach gas receipts)	\$0.00				
Rental Car	(Attach invoice & gas receipts)	\$0.00				
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00				
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00				
	CND	\$483.56			INVOICE TOTAL	
	USD	\$0.00	*\$1.00/CND			
	TOTAL EXPENSE	\$483.56				
	Less - Advance (if applicable)	-\$0.00				
	NET CLAIM DUE (Repayable)	483.56				

FOR OFFICE USE ONLY	VENDOR NUMBER			CONTROL
GL CODE	AMOUNT	GST	TOTAL	03 - 20792

Written Signatures

Request By Nancy Brown

Department Code [REDACTED]

Department Signature (If Necessary Signature) [REDACTED]

Finance: [REDACTED]

Electronic Signature

Active Directory [REDACTED]

HOTEL PUR

—
TRIBUTE PORTFOLIO



Company: Skills Canada

Room Number: 1016
 Arrival Date: 28.05.24
 Departure Date: 01.06.24
 CRS Number: 77543805
 Rewards No: XXXXX1776
 Page No: 1 of 1

INFORMATION INVOICE

Folio No: 172572

01.06.24

Date	Description	Charges	Credits
28.05.24	Hebergement Association / Associa	229.00	
28.05.24	Taxe d'hebergement / Lodging Tax	8.02	
28.05.24	TPS / GST	11.85	
28.05.24	TVQ / PST	23.64	
29.05.24	Hebergement Association / Associa	229.00	
29.05.24	Taxe d'hebergement / Lodging Tax	8.02	
29.05.24	TPS / GST	11.85	
29.05.24	TVQ / PST	23.64	
30.05.24	Hebergement Association / Associa	229.00	
30.05.24	Taxe d'hebergement / Lodging Tax	8.02	
30.05.24	TPS / GST	11.85	
30.05.24	TVQ / PST	23.64	
31.05.24	Hebergement Association / Associa	229.00	
31.05.24	Taxe d'hebergement / Lodging Tax	8.02	
31.05.24	TPS / GST	11.85	
31.05.24	TVQ / PST	23.64	
01.06.24	Visa Card		1,090.04
		XX/XX	
Lodging Tax		32.08	
GST 758 314 314 RT0001		47.40	
QST 122 644 2215TQ0001		94.56	
Total		1,090.04	1,090.04
Balance		0.00	

From: Uber Receipts
To: Nancy Brown
Subject: Your Thursday morning trip with Uber
Date: Thursday, May 30, 2024 8:32:15 AM



This email was sent from an external address that is not an MHC account.



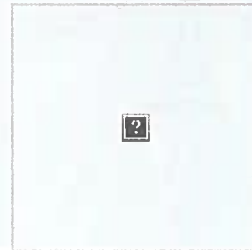
Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$9.43
May 30, 2024

Thanks for riding, Nancy

We hope you enjoyed your ride
this morning.



Total

CA\$9.43

Trip fare	CA\$6.83
-----------	----------

Subtotal	CA\$6.83
----------	----------

Booking Fee <input type="checkbox"/>	CA\$2.20
--------------------------------------	----------

MTQ Dues <input type="checkbox"/>	CA\$0.90
-----------------------------------	----------

Promotion	-CA\$1.99
-----------	-----------

TPS	CA\$0.50
-----	----------

TVQ	CA\$0.99
-----	----------

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 1217179358TQ0001

GST Registration Number 834515918RT0001

Download PDF

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip.
You will receive a trip receipt when the payment is processed with payment information.

You rode with CHRISTIAN

4.99 Rating

Has passed a multi-step safety screen

Rate or tip



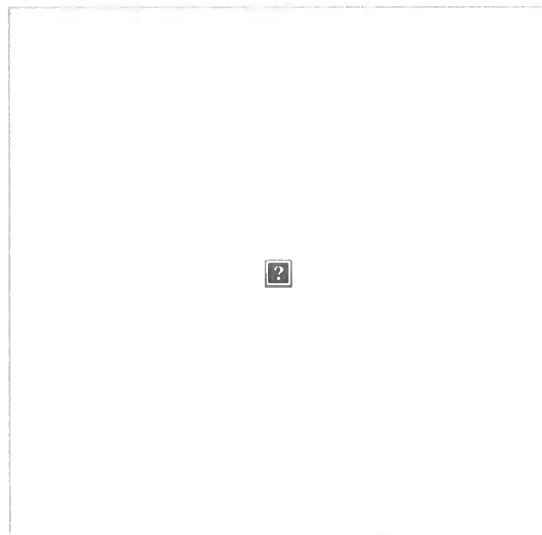
Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX 2.75 kilometers | 4 min

10:27 AM
395 rue de la Couronne,
Québec, QC G1K 7X4, CA

10:31 AM
250 Boulevard Wilfrid-
Hamel, Quebec, QC G1L, CA



[Report lost item](#)

[Contact support](#)

[My trips](#)

From: [Uber Receipts](#)
To: [Nancy Brown](#)
Subject: Your Thursday afternoon trip with Uber
Date: Thursday, May 30, 2024 12:54:05 PM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$10.12
May 30, 2024



Thanks for riding, Nancy

We hope you enjoyed your ride
this afternoon.



Total

CA\$10.12

Trip fare	CA\$7.56
<hr/>	
Subtotal	CA\$7.56
Booking Fee 	CA\$2.20
MTQ Dues 	CA\$0.90
Promotion	-CA\$2.13
TVQ	CA\$1.06
TPS	CA\$0.53

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 4040935148TQ0001

GST Registration Number 769148909RT0001

Download PDF

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip.
You will receive a trip receipt when the payment is processed with payment information.

You rode with Sadun

5.00 Rating

Has passed a multi-step safety screen

Rate or tip



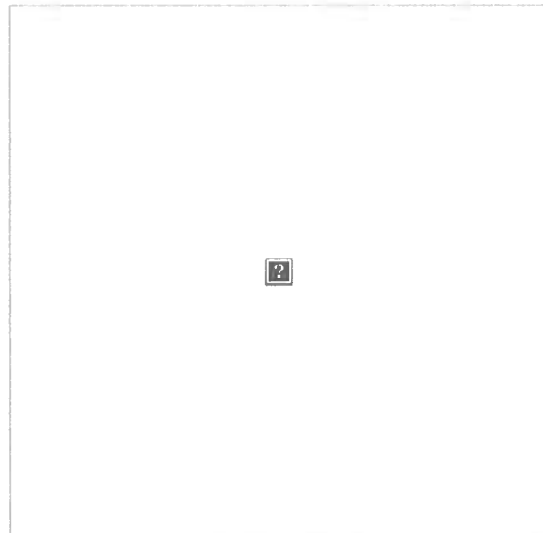
Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX 2.94 kilometers | 7 min

2:46 PM
250A Rue de l'Exposition,
Quebec, QC G1L, CA

2:53 PM
395 rue de la Couronne,
Québec, QC G1K 7X4, CA



[Report lost item](#)

[Contact support](#)

[My trips](#)

From: Uber Receipts
To: Nancy Brown
Subject: Your Friday morning trip with Uber
Date: Friday, May 31, 2024 6:50:51 PM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$9.48
May 31, 2024

Thanks for riding, Nancy

We hope you enjoyed your ride
this morning.



Total

CA\$9.48

Trip fare	CA\$6.88
<hr/>	
Subtotal	CA\$6.88
Booking Fee <input type="checkbox"/>	CA\$2.20
MTQ Dues <input type="checkbox"/>	CA\$0.90
Promotion	-CA\$2.00
TVQ	CA\$1.00
TPS	CA\$0.50

Payments



Visa ****5631

5/31/24 8:50 PM

CA\$9.48

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 4035855365TQ0001

GST Registration Number 795707538RT0001

[Switch Payment Method](#)

[Download PDF](#)

You rode with Maxime

4.98 Rating

Has passed a multi-step safety screen

Rate or tip



Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX

3.23 kilometers | 5 min



9:58 AM

395 rue de la Couronne,
Québec, QC G1K 7X4, CA

10:04 AM

250 Boulevard Wilfrid-
Hamel, Quebec, QC G1L, CA

From: Uber Receipts
To: Nancy Brown
Subject: Your Friday evening trip with Uber
Date: Friday, May 31, 2024 6:30:50 PM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$11.20
May 31, 2024

Thanks for riding, Nancy

We hope you enjoyed your ride
this evening.



Total

CA\$11.20

Trip fare	CA\$6.64
-----------	----------

Subtotal	CA\$6.64
----------	----------

Booking Fee <input type="checkbox"/>	CA\$2.20
--------------------------------------	----------

MTQ Dues <input type="checkbox"/>	CA\$0.90
-----------------------------------	----------

TPS	CA\$0.49
-----	----------

TVQ	CA\$0.97
-----	----------

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 4042832885TQ0001

GST Registration Number 700720535RT0001

[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip.
You will receive a trip receipt when the payment is processed with payment information.

You rode with JOB

5.00 Rating

Has passed a multi-step safety screen

Rate or tip



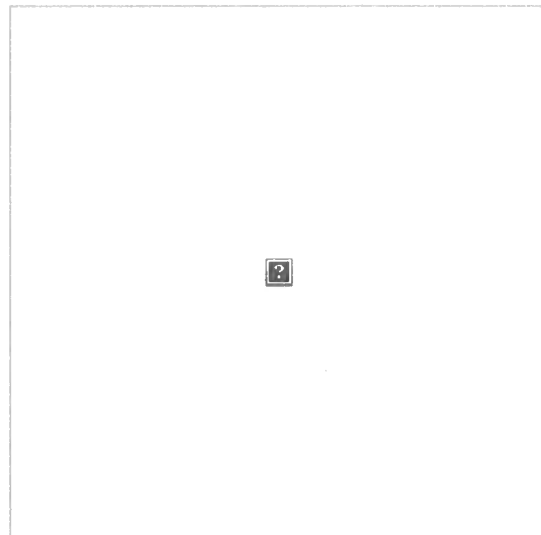
Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX 1.84 kilometers | 5 min

8:24 PM
650 Rue Grande-Allée E,
Quebec, QC G1R 2K5, CA

8:30 PM
395 rue de la Couronne,
Québec, QC G1K 7X4, CA



[Report lost item](#)

[Contact support](#)

[My trips](#)

From: Uber Receipts
To: Nancy Brown
Subject: Your Friday afternoon trip with Uber
Date: Friday, May 31, 2024 10:32:42 AM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$10.48
May 31, 2024

Thanks for riding, Nancy

We hope you enjoyed your ride
this afternoon.



Total CA\$10.48

Trip fare	CA\$7.94
Subtotal	CA\$7.94
Booking Fee <input type="checkbox"/>	CA\$2.20
MTQ Dues <input type="checkbox"/>	CA\$0.90
Promotion	-CA\$2.21
TVQ	CA\$1.10
TPS	CA\$0.55

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 1204087462TQ0001

GST Registration Number 783127319RT0001

Download PDF

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip.
You will receive a trip receipt when the payment is processed with payment information.

You rode with Samuel

4.98 Rating

Has passed a multi-step safety screen

Rate or tip



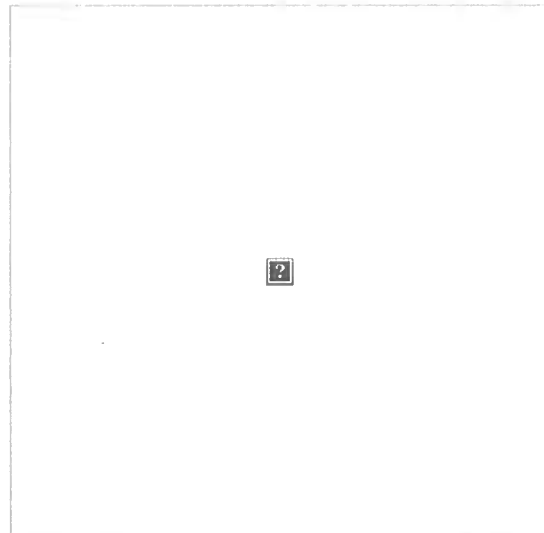
Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX 3.30 kilometers | 8 min

12:23 PM
250 boul Wilfrid-Hamel,
Quebec City, QC G1L 5A7,
CA

12:32 PM
680 Rue Saint-Joseph E,
Quebec, QC G1K 3B9, CA



[Report lost item](#)

[Contact support](#)

[My trips](#)

From: Uber Receipts
To: Nancy Brown
Subject: Your Saturday afternoon trip with Uber
Date: Saturday, June 1, 2024 12:20:24 PM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$32.48
June 1, 2024

Thanks for riding, Nancy

We hope you enjoyed your ride
this afternoon.



Total

CA\$32.48

Trip fare	CA\$19.55
-----------	-----------

Subtotal	CA\$19.55
----------	-----------

Booking Fee <input type="checkbox"/>	CA\$4.05
--------------------------------------	----------

MTQ Dues <input type="checkbox"/>	CA\$0.90
-----------------------------------	----------

Quebec City Airport Surcharge	CA\$3.75
-------------------------------	----------

TVQ	CA\$2.82
-----	----------

TPS	CA\$1.41
-----	----------

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 4037558911TQ0001

GST Registration Number 742560618RT0001

Download PDF

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip.
You will receive a trip receipt when the payment is processed with payment information.

You rode with AVEL

4.90 Rating

Has passed a multi-step safety screen

Rate or tip



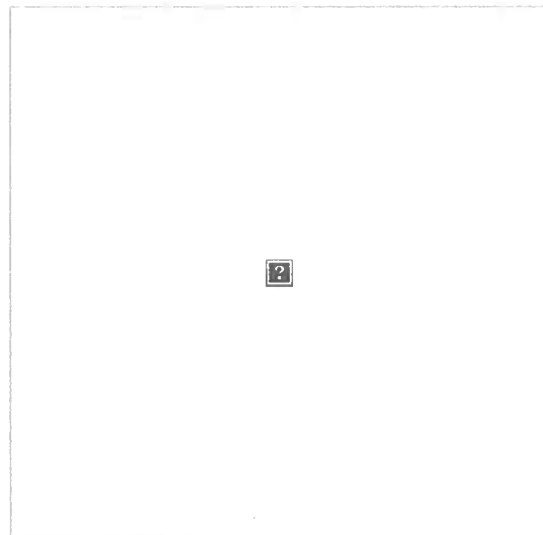
Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX 14.42 kilometers | 25 min

1:54 PM
395 rue de la Couronne,
Québec, QC G1K 7X4, CA

2:19 PM
505 rue Principale, Québec,
QC G2G 0J4, CA



[Report lost item](#)

[Contact support](#)

[My trips](#)

From: Uber Receipts
To: Nancy Brown
Subject: Your Friday evening trip with Uber
Date: Friday, May 31, 2024 4:05:27 PM



This email was sent from an external address that is not an MHC account.



Do not click links or open attachments unless you recognize the sender and know the content is safe.



Total CA\$12.17
May 31, 2024

Thanks for riding, Nancy

We hope you enjoyed your ride
this evening.



Total CA\$12.17

Trip fare	CA\$7.48
Subtotal	CA\$7.48
Booking Fee <input type="checkbox"/>	CA\$2.20
MTQ Dues <input type="checkbox"/>	CA\$0.90
TVQ	CA\$1.06
TPS	CA\$0.53

[Visit the trip page](#) for more information, including invoices (where available)

QST Registration Number 4017765804TQ0001

GST Registration Number 748716354RT0001

[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with CHARLES

4.97 Rating

Has passed a multi-step safety screen

Rate or tip



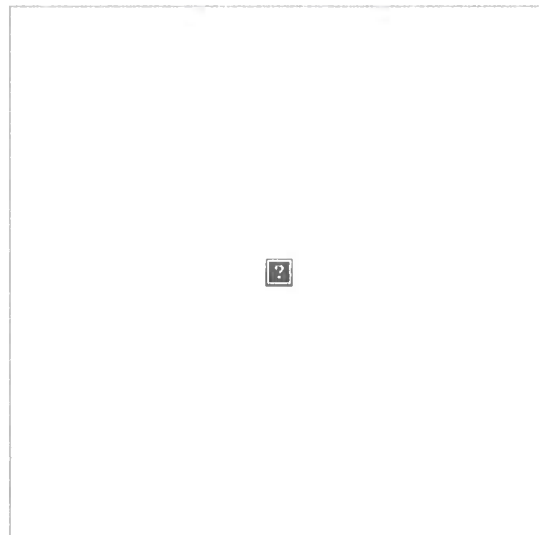
Every rideshare trip in Quebec City is insured for a covered auto accident by Economical Insurance.

[Learn more](#)

UberX 2.24 kilometers | 9 min

5:55 PM
395 rue de la Couronne,
Québec, QC G1K 7X4, CA

6:05 PM
650 Rue Grande-Allée E,
Quebec, QC G1R 2K5, CA



[Report lost item](#)

[Contact support](#)

[My trips](#)

TRANSACTION RECORD
MEDICINE HAT COLLEGE/FINANCE
299 COLLEGE DR SE
MEDICINE HAT AB

Purchase

Jun 06, 2024 10:23:22
MASTERCARD [REDACTED]
TID: I9019214 Entry: Tap EMV (H)
Sequence: 153 002
Auth#: 09689J Response: 01-027
Batch: 163

Amount \$ 27.60
Total \$ 27.60

A0000000041010 MASTERCARD
TVR 0000008001

Approved
Signature Not Required

Important: Retain this copy for your record

Cardholder copy

Paid by Nancy Brown personal card.

TROIS BRASSEURS GRANDE-ALLEE
650 Rue Grande-Allée E
Quebec QC
5148262323

Table 700
Terminal I1004417
Invoice 1337828
Clerk 137
Card [REDACTED]
Credit/Visa [REDACTED]
2024/05/31 07:42:59 PM

SALE

AMOUNT CAD \$ 202.07
TIP CAD \$ 30.31
TOTAL CAD \$ 232.38
AUTH # 005554
Batch 0005
HTS 2024-05-31T19:42:59
ISO CODE 00

TRANSACTION
APPROVED

THANK YOU
VERIFY BY PIN
Visa Credit

AID A0000000031010
ARQC E9916F15C6F7A402
TVR 0080008000
TSI E800

CUSTOMER COPY

L3B Grande-Allée
650, Grande Allée Est, QC
4184782568

VEN 31 MAI 2024
ADDITION #1337828-1
TABLE #700
CLIENTS # 1, 2, 7

2 3B BURG \$40.00 ~~\$20.00~~
1 AVEC DIJON MAYO \$0.00
1 REPL POUT \$4.00 ~~\$4.00~~
2 BURG CLASSIQUE \$34.00
2 \$EX FROM JAUNE \$4.00
2 \$EX BACON \$5.00
2 AVEC DIJON MAYO \$0.00
1 FISH 1 PC \$17.00
1 AVEC DIJON MAYO \$0.00
1 CALAMARS \$20.25
1 F.CARNIVORE \$18.00
1 MUNICH BURG \$21.00
1 AVEC DIJON MAYO \$0.00
1 CAN LUCIDE \$6.25
1 CAN SOBRE \$6.25
SOUS-TOTAL : \$175.75
T.P.S. 5% \$8.79 1.20
T.V.Q. 10% \$17.53 2.40
TOTAL \$202.07 ~~\$27.60~~

Pourboire Non-Inclus
Gratuity Not Included
MERCI/THANK YOU
NOUS EMBAUCHONS

3brasseurs.ca/carriere
On veut connaitre votre
opinion Vous pourriez gagner
1000\$ en argent comptant
www.les3brasseurs.ca/sondage
Heure: 19:41 3 CLIENTS
5 ADDITIONS

T.P.S. 769787151 RT0001
T.V.Q. 1231069565 TQ0001

VOUS AVEZ ETE SERV





HOSTING EXPENSE CLAIM FORM

(To be submitted upon completion of hosting)

This form must be completed when charging a department account for hosting guests.

Claimant:
 Name Nancy Brown
 Address _____

Number of Attendees:
 3 _____ *Faculty/Staff*
 1 _____ *Students*
 2 _____ *Other*

Date of Function: (month/day/year) 06/06/2024
Location: _____

Names and Business Relationship:
 See receipt.

Description of Meal:
 Breakfast
 Lunch
 Dinner
 Other (specify) _____

If Large Group, Name

Business Purpose: (Check appropriate box and provide details)

- Staff Recognition _____
- Seminar Speaker
(Name) _____
(Topic) _____
- Student Recruitment Activity
(Purpose) _____
- Other National Skills Celebration Dinner
- Conference _____
- Prospective Employee
(Name) _____
(Position) _____
- Student Academic Achievement
(Purpose) _____
- Meeting _____

VENDOR	Total	GL CODE	FOR OFFICE USE ONLY	
			Amount	GST
Trois Brasseurs Grand-Allee	\$ 204.78	[REDACTED]		

TOTAL EXPENSE \$ 204.78
 Less - Advance (if applicable) _____
NET CLAIM DUE (Repayable) \$ 204.78

INVOICE TOTAL

Date 06/24/2024

REQUEST BY	DEPT. CODE	FOR OFFICE USE ONLY		
		GL CODE	AMOUNT	GST
[REDACTED]	[REDACTED]			

DEPT. APPROVAL: x _____
 (Signature)
 x _____
 (Signature - If Necessary)
 FINANCE: x _____

Print

TAXI COOP QUEBEC /
MOUSSA ZAKARI
496 2E AVE
QUEBEC, QC G1L3B1
(418) 525-5191

VENTE

No. REF: 0000093
No Lot: 063 SEQ: 063001001093
05/28/24 23:21:40
CODE APPR: 020511
VISA



MONTANT	\$48.65
POURB	\$4.87
TOTAL	\$53.52

00 - APPROUVE - 001

SIGNATURE NON REQUISE

Visa Credit
AID: A0000000031010
ITQ B2 A0 40 00

LE TITULAIRE DE LA CARTE AVOIR
RECU DES MARCHANDISES OU
SERVICES POUR LE MONTANT CI-DESSOUS

Merci

COPIE MARCHAND

Airport to hotel (arrival).

MHC: 78.75

Nancy: 2.13

Park & Jet Calgary
2222 Airport Ave NE
Calgary, AB T3J 3C6
(403) 226-0010
Lane 1 Exit East
DATE: 02/06/24
TIME: 12:58 PM

Receipt No. 27/1142/83
* Original *

Ticket: 213394

Entry: 28/05/24 12:22 PM
LPR :

Net:	77.02
Tax 0.0%	3.86
Fee:	80.88

Credit: 80.88
Trans ID: 4852



Company Name: ~1
Name: ~3
Exp. Date: ~4
GST# 827463571 RT 0001

Parking - airport.



Expense Disclosure Sheet

Name Dr. Nancy Brown **Date** June 6-7, 2024

Position Vice President Academic & Provost **Purpose** Red Deer Polytechnic Convocation **Destination:** Red Deer, AB

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
June 6-7, 2024	MHC Travel Claim	Meals	Lx1, Dx2	53.10		53.10
June 6-7, 2024	MHC Travel Claim	Incidentals	Overnight incidental x 1	7.35		7.35
June 6-7, 2024	MHC Travel Claim	Other Transportation	826km @ 0.47/km	388.22		388.22
7-Jun-24	Towneplace Suites	Accommodation	Accommodation x 1 night	190.94	9.18	200.12
					Total Receipts	648.79

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Nancy Brown
Address:

MEETING/CONFERENCE

Name: Red Deer Polytechnic Convocation
Location: Red Deer, Ab



DAYS INVOLVED [1.33]

Departure date Jun 6 2024 1:00PM
Return date Jun 7 2024 9:00PM

EXPENSES

Meals

	Days	Rate	Total
Breakfast	0 @	\$9.20 =	\$0.00
Lunch	1 @	\$11.60 =	\$11.60
Dinner	2 @	\$20.75 =	\$41.50
Full Per diem	0 @	\$41.55 =	\$0.00
Overnight incidental	1 @	\$7.35 =	\$7.35
Hospitality Allowance	0 @	\$20.00 =	\$0.00
Conference Cost			\$0.00
Hotel (attach invoice)			\$0.00
Miscellaneous			\$0.00
			\$0.00
			\$0.00

FOR OFFICE USE ONLY

Amount **GST**

TRANSPORTATION

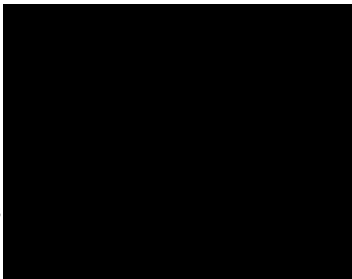
Own Car	826 KM @ 0.47/KM	\$388.22
College Car	(Attach gas receipts)	\$0.00
Rental Car	(Attach invoice & gas receipts)	\$0.00
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00
	CND	\$448.67
	USD	\$0.00 *\$1.00/CND
	TOTAL EXPENSE	\$448.67
	Less - Advance (if applicable)	-\$0.00
	NET CLAIM DUE (Repayable)	448.67

INVOICE TOTAL

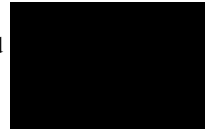
FOR OFFICE USE ONLY		VENDOR NUMBER		CONTROL
GL CODE	AMOUNT	GST	TOTAL	03 - 20812

Written Signatures

Request By



Department Cod



Department Signature
(If Necessary Signature)

Finance:

Electronic Signatures

Active Directory

TownePlace Suites® Red Deer

6822 - 66th Street, Red Deer, Alberta T4P 3T5 P 403.341.3589

Marriott.com/YQFTS

N. Brown		Room: 409		
[REDACTED] [REDACTED]		Room Type: STQQ		
		Number of Guests: 1		Clerk:
		Rate: \$180.00		
Arrive: 06Jun24	Time: 05:04PM	Depart: 07Jun24	Time: 01:00PM	Folio Number: 93385

DATE	DESCRIPTION	CHARGES	CREDITS
06Jun24	Room Charge	180.00	
06Jun24	Gst 81574 3216 Rt0002	9.18	
06Jun24	Alberta Tourism Levy	7.34	
06Jun24	Destination Marketing Fee	3.60	
07Jun24	Visa [REDACTED]		200.12
		<i>AMOUNT: 200.12</i>	
		<i>Auth: 055093</i>	
<i>This card was electronically swiped on 06Jun24</i>			

BALANCE:	0.00
-----------------	-------------

Marriott Bonvoy Account [REDACTED] Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.



Expense Disclosure Sheet

Name Dr. Nancy Brown **Date** June 24, 2024

Position Vice President Academic & Provost **Purpose** Aviation/Aerospace/ Drone tour with MLA Wright **Destination:** Cypress County

Receipt Reconciliation: (Please attach supporting documentation ie: receipts)

Date	Vendor	Expense Category (Select from drop down menu)	Description	Subtotal	GST	Total
24-Jun-24	MHC Travel Claim	Other Transportation	259km @ 0.47km	121.73		121.73
Total Receipts						121.73

MEDICINE HAT COLLEGE TRAVEL CLAIM

CLAIMANT

Name: Nancy Brown

Address:

MEETING/CONFERENCE

Name: Meeting with MLA Wright - Aerospace/Aviation/Drone Tour

Location: Medicine Hat/Cypress County



DAYS INVOLVED [0.25]

Departure date Jun 24 2024 9:00AM

Return date Jun 24 2024 3:00PM

EXPENSES

	Days	Rate	Total	FOR OFFICE USE ONLY	
				Amount	GST
Meals					
Breakfast	0 @	\$10.00 =	\$0.00		
Lunch	0 @	\$12.00 =	\$0.00		
Dinner	0 @	\$22.00 =	\$0.00		
Full Per diem	0 @	\$44.00 =	\$0.00		
Overnight incidental	0 @	\$10.00 =	\$0.00		
Hospitality Allowance	0 @	\$20.00 =	\$0.00		
Conference Cost			\$0.00		
Hotel (attach invoice)			\$0.00		
Miscellaneous			\$0.00		
			\$0.00		
			\$0.00		

TRANSPORTATION

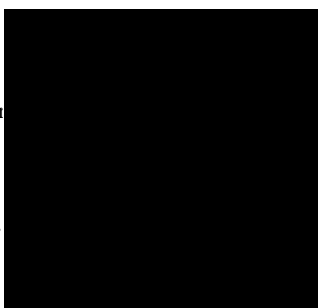
Own Car	259 KM @ 0.47/KM	\$121.73		
College Car	(Attach gas receipts)	\$0.00		
Rental Car	(Attach invoice & gas receipts)	\$0.00		
Air Fare	(Attach Air Line Tickets or Invoice)	\$0.00		
Taxi, buses, parking, road tolls	(Less than \$10 receipt is not required)	\$0.00		
	CND	\$121.73		
	USD	\$0.00	*\$1.00/CND	
	TOTAL EXPENSE	\$121.73		
	Less - Advance (if applicable)	-\$0.00		
	NET CLAIM DUE (Repayable)	121.73		

INVOICE TOTAL	

FOR OFFICE USE ONLY	VENDOR NUMBER			CONTROL
GL CODE	AMOUNT	GST	TOTAL	03 - 21855

Written Signatures

Request By



Department Code



Department Signature
(If Necessary Signature)

Finance:

Electronic Signatur

Active Directory