



## MEDICINE HAT COLLEGE General Academic Council

### MINUTES

December 3, 2024

2:00 – 3:00pm

Teams Link:

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Meeting ID: 296 286 261 951

Passcode: Q85mVt

#### Call to Order

- Kevin Shufflebotham (Chair) called the meeting to order at 2:03pm.
- Hearing no additions or changes to the agenda, the motion for approval was called.

**Motion: (E. Pennefather-O'Brien)**

***“That the agenda of the General Academic Council meeting of December 3, 2024, be adopted as presented.”***

**CARRIED**

#### CAQC Academic Policies and Procedures

- Council members in attendance will review the policies/procedures being brought forward today. GAC will recommend documents with no revisions or minor revisions be forwarded to MHC Executive Committee for approval. Suggestions requiring further consideration will be reviewed by the Policy Authority and Executive Sponsor and will come back to the January 2025 GAC meeting for discussion.
- 2 policies and 7 procedures are provided for review today. These drafts have been worked on extensively with stakeholders, SALT, Teresa & Laura.

#### AP 1.0 Program Framework Policy

**Motion: (M. Kaethler)**

***“That General Academic Council approves Policy 1.0 Program Framework Policy and refers it to the MHC Executive Committee with minor changes as discussed.***

**CARRIED**

#### AP 1.1 New Program Development Procedure

**Motion: (M. Kaethler)**

***“That General Academic Council approves Procedure 1.1 New Program Development and refers it to the MHC Executive Committee with minor changes as discussed.***

**CARRIED**

#### AP 1.2 Course Development Procedure

**Motion: (J. Openo)**

***“That General Academic Council approves Procedure 1.2 Course Development and refers it to the MHC Executive Committee with minor changes as discussed.***

**CARRIED**

#### AP 1.3 Course Outline Procedure

- Discussion around ‘review’ vs ‘approve’.
- Discussion around ‘disadvantage’.
- Nancy and Colleen to discuss further.

- ❖ As there was insufficient time to get through all agenda items, the remaining policy and procedures will come back to GAC at the January 20, 2025 meeting and discussion will resume on 1.3 Course Outline Procedure at that time. Policies/procedures 1.0, 1.1, 1.2 will go forward to the Executive Committee for approval.

**Remaining:**

**AP 1.4 Evaluation of Student Learning Procedure**

**AP 1.5 Work Integrated Learning Procedure**

**AP 2.0 Program Quality Assurance Policy**

**AP 2.1 Program Advisory Committee Procedure**

**AP 2.2 Program Review Procedure**

