



Name: \_\_\_\_\_  
ID#: \_\_\_\_\_

## PROGRAM PLANNING GUIDE - WINTER 2025

### Health Care Aide Certificate: Online and In-Person Learning

The purpose of this program planning guide is to help students track their progress within their chosen program. The information in this planning guide is accurate at the time of printing and is subject to change without notice. It is the students' responsibility to ensure the accuracy of their program and course choice. Students should use the program planning guide dated the year in which they began the program. This guide should be used in conjunction with the official (print) version of the Medicine Hat College Calendar, and calendars of appropriate transfer institutions, which are the final authorities regarding program requirements.

TERM 1: JANUARY 3, 2025 – APRIL 25, 2025		
COURSE	DATE	GRADE
<b>HCAP 140: Health Care Aide Role &amp; Responsibility</b> Co-requisites: HCAP 141, HCAP 142, and HCAP 143		
<b>HCAP 141: The Human Body, Health, &amp; Chronic Illness</b> Co-requisites: HCAP 140, HCAP142, and HCAP 143		
<b>HCAP 142: Communication &amp; Documentation in the Health Care Environment</b> Co-requisites: HCAP 140, HCAP 141, and HCAP 143		
<b>HCAP 143: Providing Person-Centered Care &amp; Comfort</b> Co-requisites: HCAP 140, HCAP 141, and HCAP 142		
<b>HCAP 144: Clinical Placement 1 (Apr 7, 2025 – Apr 25, 2025)</b> Pre-requisites: HCAP 140, HCAP 141, HCAP 142, and HCAP 143		
TERM 2: MAY 1, 2025 – AUGUST 15, 2025		
COURSE	DATE	GRADE
<b>HCAP 145: Meeting Complex Care Needs</b> Pre-requisites: HCAP 140, HCAP 141, HCAP 142, HCAP 143, HCAP 144 Co-requisite: HCAP 146		
<b>HCAP 146: Special Activities for Clients with Various Health Conditions</b> Pre-requisite: HCAP 140, HCAP 141, HCAP 142, HCAP 143, and HCAP 144 Co-requisite: HCAP 145		
<b>HCAP 147: Clinical Experience 2 (Jul 3, 2025 – Aug 1, 2025)</b> Pre-requisites: HCAP 145 and HCAP 146		
<b>HCAP 148: Consolidated Clinical Placement (Aug 5, 2025– Aug 15, 2025)</b> Pre-requisite: HCAP 147		

For more information or assistance with your program, please contact the  
Advising and Recruitment office at (403) 529-3819

## **Program Notes:**

### **Continuation/Graduation Requirements**

To complete this program:

- Attain passing grades in all theory/lab/clinical assessments
- Meet attendance requirements as stated in the Health Care Aide Program Learner Handbook
- Should you fail to achieve these outcomes you will be required to withdraw from the program

**NOTE: Students who do not achieve a passing grade in a course will be required to repeat it, and must meet with the Department Chair, or designate, or Academic Advisor to determine a progression plan.**

All HCA students must successfully complete all course work, including final course exams and pass the provincial comprehensive final exam in order to graduate from the program and receive a “Government of Alberta, Health Care Aide Provincial Curriculum Certificate”.