



GUIDELINES

SUBJECT/TITLE: Documentation in Practice Areas		PAGE: 1 of 1
RELATED POLICY:	DATE ESTABLISHED: May 21, 2004	
AUTHORIZATION: Practice Policy and Procedure Committee Undergraduate Program Evaluation Committee Program Evaluation Committee	DATE LAST REVISED: June 13, 2018 April 10, 2018 May, 2020 (MHC) December 6, 2023	

PURPOSE

To ensure that students follow documentation standards or guidelines established by professional associations, legislation, and the Canadian Council on Health Services Accreditation.

PROCESS

Undergraduate students will use the appropriate designation indicating they are a student nurse e.g. SN, when documenting on a health record.

All documentation must be signed using first initial, full legal surname and designation (in English).

Students will abide by the prevailing charting/documentation policies of the facility locally, provincially, nationally, or internationally.

BN Student:

C. Surname, SN2 MHC

[SN = Student Nurse, # = Year of Program i.e., Term 3 & 4 = Year 2; Term 5 & 6 = Year 3; Term 7 & 8 = Year 4

REFERENCE

College of Registered Nurses of Alberta, Use of Title Standards. (April 2019). Effective May 1, 2019

<https://nurses.ab.ca/media/buxdb2vz/use-of-title-standards-apr-2019.pdf>